

Senate Bill 1  
South Central Texas RWPG Staff Workgroup Meeting  
January 27, 2016 at 1:00 pm  
San Antonio River Authority

1. Review and Discuss Process of Electing Officers
2. Review and Discuss Process of Selecting Consultants for the Development of the Region  
L 2021 Regional Water Plan
3. Review and Discuss the Administrator's Budget
- ~~4. Review and Discuss Pre-Planning Public Meeting~~
5. Review and Discuss the Region L Agenda for February 11, 2016
6. Any Additional Items for Consideration

**RFP for Asset Management Software and Implementation  
Score Sheet**

<b>Averaged Scores</b>		<b>Alan Plummer Associates Inc</b>		<b>Black and Veatch</b>	
<b>REQUIRED DOCUMENTS</b>					
Consultant General Questionnaire complete			X		X
Litigation Disclosure complete		see attached documentation	X	see attached documentation	X
SWMBE and Local Business complete		certified sub-consultants	X	certified sub-consultants	X
Insurance Requirement complete			X		X
Indemnification Requirement complete			X		X
Conflict of Interest Questionnaire complete			X		X
Signature page complete			X		X
Proposal checklist complete			X		X
Subcontractors Listed in Proposal		Freese and Nichols Inc; LBG-Guyton Inc; Blanton & Associates Inc		Ximenes & Associates; DB Stephens & Associates; SWCA Environmental	
<b>EVALUATION</b>		<b>Possible</b>	<b>Pt.</b>	<b>Possible</b>	<b>Pt.</b>
Responsiveness to the Request for Proposal					
Consultant's Background & Capability to provide services required					
Evaluation of References					
Small, Minority, Women-Owned and HUB Status					
		<b>TOTAL</b>	<b>0</b>	<b>TOTAL</b>	<b>0</b>

**South Central Texas Regional Water Planning Group  
Statement of Administrative Costs for 2015**

<b>ADMINISTRATIVE</b>	<b>2011 BUDGET</b>	<b>2012 BUDGET</b>	<b>2013 BUDGET</b>	<b>2014 BUDGET</b>	<b>2015 BUDGET</b>	<b>2015 ACTUAL EXPENSES</b>	<b>PROPOSED 2016 BUDGET</b>
Supplies	\$1,950.00	\$1,950.00	\$1,950.00	\$1,950.00	\$1,950.00		\$1,950.00
Professional Services	\$1,250.00	\$1,250.00	\$1,250.00	\$4,550.00	\$4,550.00		\$4,550.00
Communications	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00		\$2,000.00
Travel	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00		\$500.00
Advertising	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00		\$4,000.00
Labor Costs	\$48,300.00	\$48,300.00	\$48,300.00	\$45,000.00	\$45,000.00		\$45,000.00
<b>TOTAL</b>	<b>\$58,000.00</b>	<b>\$58,000.00</b>	<b>\$58,000.00</b>	<b>\$58,000.00</b>	<b>\$58,000.00</b>		<b>\$58,000.00</b>

*Supplies* – items that are consumed or deteriorated through use; computer paper, checks, office supplies, and miscellaneous supplies (lunches).

*Professional Services* – legal fees, etc.

*Communications* – telephone and postage.

*Travel* – reimbursement of SCTRWPG member travel and other expenses.

*Advertising* – publishing notices in newspapers of general circulation within the planning area.

*Labor Costs* – SARA staff time associated with administration.

**DRAFT**  
**NOTICE OF OPEN MEETING OF THE**  
**SOUTH CENTRAL TEXAS REGIONAL**  
**WATER PLANNING GROUP**

TAKE NOTICE that a meeting of the South Central Texas Regional Water Planning Group as established by the Texas Water Development Board will be held on Thursday, February 11, 2016, at 9:30 a.m. at San Antonio Water System (SAWS), Customer Service Building, Room CR 145, 2800 US Highway 281 North, San Antonio, Bexar County, Texas. The following subjects will be considered for discussion and/or action at said meeting.

1. Public Comment
2. Approval of Minutes from the November 5, 2015, Region L Meeting
3. Election of Officers and Executive Committee for Calendar Year 2016
4. Status of Edwards Aquifer Habitat Conservation Plan (HCP) – Nathan Pence, Executive Director EAHCP
5. Status of Guadalupe, San Antonio, Mission, and Aransas Rivers and Mission, Copano, Aransas, and San Antonio Bays Basin and Bay Stakeholder Committee (BBASC) and Expert Science Team (BBEST)
6. Texas Water Development Board (TWDB) Communications
7. Chair’s Report
8. Discussion and Appropriate Action Regarding Sufficient Form and Level of Detail for Region L Meeting Minutes
9. Discussion and Appropriate Action Regarding Conflicts of Interest Among Consultants and Voting Member of the Region L Planning Group
10. Discussion and Appropriate Action Regarding the Selection of Consultants for the Development of the Region L 2021 Regional Water Plan
11. Discussion and Appropriate Action Regarding the Administrator’s Budget for Calendar Year 2016
12. ~~The Regular Meeting of the Region L Planning Group Will Recess to Hold a Preplanning Public Meeting to Obtain Public Input on Development of the Region L 2021 Regional Water Plan~~
  - a. ~~Public Comments~~
  - b. ~~Discussion~~

13. Possible Agenda Items for the Next Region L Meeting

14. Public Comment

The South Central Texas Regional Water Planning Area consists of Atascosa, Bexar, Caldwell, Calhoun, Comal, Dewitt, Dimmit, Frio, Goliad, Gonzales, Guadalupe, Karnes, Kendall, La Salle, Medina, Refugio, Uvalde, Victoria, Wilson, Zavala and part of Hays Counties.