



c/o San Antonio River Authority  
P.O. Box 839980  
San Antonio, Texas 78283-9980

(210) 227-1373 Office  
(210) 302-3692 Fax  
www.RegionLTexas.org

**EXECUTIVE COMMITTEE**

Con Mims  
*Chair / River Authorities*  
Tim Andruss  
*Vice-Chair / Water Districts*  
Gary Middleton  
*Secretary / Municipalities*  
Donna Balin  
*At-Large / Environmental*  
Kevin Janak  
*At-Large/ Electric Generating/Utilities*

**MEMBERS**

Gene Camargo  
*Water Utilities*  
Rey Chavez  
*Industries*  
Alan Cockerell  
*Agriculture*  
Will Conley  
*Counties*  
Don Dietzmann  
*GMA 9*  
Art Dohmann  
*GMA 15*  
Blair Fitzsimons  
*Agriculture*  
Vic Hilderbran  
*GMA 7*  
John Kight  
*Counties*  
Russell Labus  
*Water Districts*  
Vacant  
*Industries*  
Doug McGookey  
*Small Business*  
Dan Meyer  
*GMA 10*  
Iliana Peña  
*Environmental*  
Robert Puente  
*Municipalities*  
Steve Ramsey  
*Water Utilities*  
David Roberts  
*Small Business*  
Roland Ruiz  
*Water Districts*  
Diane Savage  
*GMA 13*  
Suzanne Scott  
*River Authorities*  
Greg Sengelmann  
*Water Districts*  
Vacant  
*Agriculture*  
Thomas Taggart  
*Municipalities*  
Dianne Wassenich  
*Public*  
Bill West  
*River Authorities*

February 28, 2015

Texas Water Development Board  
c/o David Meeseey  
1700 North Congress Avenue  
P.O. Box 13231  
Austin, Texas 78711-3231

**RE: South Central Texas Regional Water Planning Group (Region L)  
Application for Funding to Initiate the Fifth Cycle of Regional Water  
Planning**

Dear Mr. Meeseey,

At its February 6, 2015 quarterly meeting, the South Central Texas Regional Water Planning Group (Region L) designated the San Antonio River Authority (SARA) as the administrator for the Fifth Cycle of Regional Water Planning. Additionally, the Region L Planning Group authorized SARA to apply for funding to initiate the Fifth Cycle of Regional Water Planning.

Accordingly, the application for funding, which was transmitted electronically to your offices on Friday, February 28, 2015, is enclosed. Please note, Exhibit B, Proof of Notification, is lacking sufficient documentation. Affidavits of publications from the newspapers of general circulation within our Regional Water Planning Area are forthcoming.

If you have any questions regarding the enclosed application, or find any errors or inconsistencies, please contact Cole Ruiz, San Antonio River Authority, at (210) 302 3293, or by email at [cruiz@sara-tx.org](mailto:cruiz@sara-tx.org).

Sincerely,

Con Mims, Chair  
Enclosures (15)

Cc: Steven J. Raabe, San Antonio River Authority

**GRANT APPLICATION**

**FOR THE FIFTH ROUND OF REGIONAL WATER  
PLANNING TO FORM  
THE 2021 SOUTH CENTRAL TEXAS REGIONAL  
WATER PLAN**

**(REGION L)**

**TEXAS WATER DEVELOPMENT BOARD RESEARCH  
AND PLANNING FUND**

**February 27, 2015**

**GRANT APPLICATION  
FOR THE FIFTH ROUND OF REGIONAL WATER PLANNING  
TO FORM THE 2021 SOUTH CENTRAL TEXAS (REGION L) REGIONAL  
WATER PLAN**

**TEXAS WATER DEVELOPMENT BOARD  
RESEARCH AND PLANNING FUND**

**Texas Water Development Board  
Research and Planning Fund  
Regional Water Planning Grant**

**Application Checklist**

**I. GENERAL INFORMATION**

**II.**

**1. Legal Name of Applicant:**

San Antonio River Authority

**2. Regional Water Planning Group:**

South Central Texas Regional Water Planning Area  
(Texas Water Development Board Region L)

**3. Authority of law under which the applicant was created:**

The San Antonio River Authority is a conservation and reclamation district of the State of Texas, created in 1937, pursuant to Article 16, Section 59 of the Texas constitution as contained in Chapter 276, Page 556, Acts of the 45<sup>th</sup> Legislature and as subsequently amended.

**4. Applicant's official representative:**

Suzanne B. Scott, General Manager

San Antonio River Authority

100 East Guenther Street

P.O. Box 839980

San Antonio, Texas 78283

Phone: 210/302-3613

Fax: 210/227-4323

Email: [sbscott@sara-tx.org](mailto:sbscott@sara-tx.org)

Vendor ID Number: 1-74-60113111

**5. DUNS Number: 074611047**

6. **Is this application in response to a Request for Applications published in the Texas Register?** Yes
  7. **If yes to No. 6 above, list document number and date of publication of the Texas Register.** December 12, 2014
  8. **Type of proposed planning:** Development of a regional water plan
  9. **Total proposed planning cost:** \$138,032
  10. **Total grant funds requested from Texas Water Development Board:** \$138,032
  11. **Detailed statement of the purpose for which the money will be used:**

Funding obtained through this application will be used to commence development of the 2021 South Central Texas Regional Water Plan. This effort will involve revising non-population water demand projections, updating population and population-related water demand projections, and address public participation and plan adoption. The detailed scope of work specifying proposed use of the funds is provided as Exhibit A.

The regional water planning grant funds hereby requested will be used for reimbursement of expenses associated with required scope of work tasks in Exhibit A. These expenses include contractual services of a sub consultant, to be awarded at a later date.
  12. **Detailed description of why state funding assistance is needed:**

The South Central Texas Regional Water Planning Group has no legal authority to enter into contracts, nor any means to generate revenues. Therefore, the Group is relying on grant funds from the State to perform the required task of initiating development of the 2021 Regional Water Plan.
  13. **Identify potential sources and amounts of funding available for implementation of viable solutions resulting from proposed planning:**

The information attained by the South Central Texas Regional Water Planning Group in the next round of regional water planning will be funded by State, subject to appropriation by the Texas Legislature and the approval of a Scope of Work (SOW) by the TWDB. The implementation of any water management strategies identified by the use of the information collected in this effort will be funded by the water users throughout Region L, including any state and/or federal assistance.
- II. PLANNING INFORMATION**
14. **A detailed Scope of Work for proposed planning:** Provided as Exhibit A

15. **A task budget for detailed Scope of Work by task:**

<b>TASK BUDGET SCTRWPG – REGION L</b>		
<b>Task No.</b>	<b>Task Name / Report Section</b>	<b>Task Budget</b>
2A	Non-Population Related Water Demand Projections (new projections)	\$30,562
2B	Population & Population-Related Water Demand Projections (new projections)	\$43,060
10	Adoption of Plan (administration & public participation for Tasks 1-4C)	64,410
<b>TOTAL</b>		<b>\$138,032</b>

16. **An expense budget for detailed Scope of Work by expense category:**

<b>CONTRACTOR EXPENSE BUDGET FOR SCTRWPG – REGION L</b>	
<b>CATEGORY</b>	<b>TOTAL AMOUNT</b>
Other Expenses <sup>1</sup>	\$0
Subcontract Services	\$138,032
Voting Planning Member Travel <sup>2</sup>	\$0
Total Study Cost <sup>3</sup>	\$138,032

<sup>1</sup>Eligible Other Expenses are administrative costs associated with Political Subdivisions and are defined to be direct, non-labor costs including:

- a) expendable supplies actually consumed in direct support of the planning process;
- b) direct communication charges;
- c) limited direct costs/fees of maintaining RWPG website domain, website hosting, and/or website -not to exceed \$250.00 per calendar year;
- d) reproduction of materials directly associated with notification or planning activities (currently 10¢ per copy or the actual non- labor direct costs as documented by the Contractor);
- e) direct postage (e.g., postage for mailed notification of funding applications or meetings); and
- f) other direct costs of public meetings, all of which must be directly related to planning (e.g., newspaper and other public notice posting costs).

<sup>2</sup>Voting Planning Member Travel Expenses is defined as eligible mileage expenses incurred by regional water planning members that cannot be reimbursed by any other entity, political subdivision, etc. as certified by the voting member. The reimbursed amount is limited to the maximum amounts authorized for state employees by the General Appropriations Act, Tex. Leg. Regular Session, 2013, Article IX, Part 5, as amended or superseded.

<sup>3</sup>Ineligible Expenses include, but are not limited to:

- a) Compensation for the time or expenses of RWPGs members' service on or for the RWPG;
- b) Costs of administering the RWPGs, including labor costs, or building, or overhead costs associated with the Political Subdivision;
- c) Indirect or labor costs of public notice and meetings, including time and expenses for attendance at such meetings;
- d) Costs for training;
- e) Costs of reviewing products developed due to funding requests to TWDB;
- f) Costs of administering the regional water planning grant and associated contracts;
- g) Labor, reproduction, or distribution of newsletters;
- h) Direct costs greater than \$250.00 per year for domain fees, website hosting, and/or web site maintenance costs;
- i) Food, drink, or lodging for Regional Water Planning Group members (including tips and alcoholic beverages);
- j) Purchase, rental, or depreciation of equipment (e.g., computers, copiers, fax machines);
- k) General purchases of office supplies not documented as consumed directly for the planning process; and
- l) Costs associated with social events or tours.

17. **A time schedule for completing detailed Scope of Work by task:**

**TIME SCHEDULE  
FOURTH ROUND OF REGIONAL WATER PLANNING**

Tasks	2017	2018				2019				2020				2021
	4 <sup>th</sup> Q	1 <sup>st</sup> Q	2 <sup>nd</sup> Q	3 <sup>rd</sup> Q	4 <sup>th</sup> Q	1 <sup>st</sup> Q	2 <sup>nd</sup> Q	3 <sup>rd</sup> Q	4 <sup>th</sup> Q	1 <sup>st</sup> Q	2 <sup>nd</sup> Q	3 <sup>rd</sup> Q	4 <sup>th</sup> Q	1 <sup>st</sup> Q
Task 2A														
Task 2B														
Task 10														

18. **Specific deliverables for each task in Scope of Work:**

The method used to monitor the study progress will be task completion according to the time schedule referenced above in item 17. The Primary Sub Consultant, to be awarded at a later date, will provide updates at the RWPG meetings of the work being performed to revise the regional water plan, and will be a part of the monthly requests for reimbursement from TWDB. Draft and final reports will be required of the Primary Sub Consultant, and transmitted to TWDB, in accordance with planning contract procedures and requirements.

19. **Method of monitoring study progress:**

Study progress will be monitored by the San Antonio River Authority in consultation with the TWDB, SCTRWPG, and the South Central Texas Staff Workgroup on the basis of quality and timeliness of deliverables, invoices, and monthly progress reports to be submitted by the consultants.

20. **Qualifications and direct experience of proposed project staff:**

The San Antonio River Authority, the administrative agent for the South Central Texas Regional Water Planning Group, will be responsible for the management of the project. The San Antonio River Authority has served in this same capacity during development of the 2001, 2006, 2011, and 2016 South Central Texas Regional Water Plans. In the near future, the South Central Texas Regional Water Planning Group will solicit a Request for Proposal for Technical Consultant Services for the Fifth Cycle of Regional Water Planning and will subsequently select a consultant. Resumes for the chosen consultant will be forthcoming following final selection.

**III. WRITTEN ASSURANCES**

**Written assurances of the following items:**

- a) Proposed planning does not duplicate existing projects;
  - i. This proposed planning effort of the South Central Texas Regional Water Planning Group does not duplicate existing projects.

- b) Implementation of viable solutions identified through the proposed planning will be diligently pursued and identification of potential sources of funding for implementation of viable solutions;
  - i. The South Central Texas Regional Water Planning Group anticipates that water management strategies identified in the 2021 Regional Water Plan for Region L will be pursued by those entities that demonstrate a need for additional water supplies and/or infrastructure. There are a number of potential funding sources available that may be used to implement recommended water management strategies for various water user groups. These include, but are not limited to, private funding sources, state and federal loan/grant programs, and the open market.

#### **IV. PROOF OF NOTIFICATION**

Copies of the notice and newspaper affidavits are provided in Exhibit B, in addition to the mailing list for mayors, judges, districts, and authorities.

Notice was provided that this application for planning assistance is being filed with the executive administrator of the TWDB by:

1. publishing notice once in a newspaper of general circulation in each county located in whole or in part in the regional water planning area; and
2. mailing notice to all voting and non-voting SCTRWPG members; any person or entity who has requested notice of SCTRWPG activities in writing or email; each County Clerk, in writing, within the RWPA; each County Clerk in counties outside the RWPA where recommended or alternative water management strategy would be located; each mayor of a municipality with a population of 1,000 or more or which is a county seat and that is located in whole or in part in the regional water planning area, to each county judge of a county located in whole or in part in the regional water planning area, each special or general law district or river authority with responsibility to manage supply water in the RWPA based upon lists of such water districts and river authorities obtained from Texas Commission on Environmental Quality; and all RWPGs in the state.

The notice included the following:

1. Name and address of applicant and applicant's official representative;
2. Brief description of proposed planning area;
3. Purpose of the proposed planning;
4. Texas Water Development Board Executive Administrator's name and address;
5. Name and address of contact person at Texas Water Development board (David Carter, P.O. Box 13231, Austin, Texas 78711); and

6. Statement that any comments on the proposed planning must be filed with the applicant and the Texas Water Development Board Executive Administrator within 30 days of the date on which the notice was mailed or published.



**EXHIBIT A**  
**Initial Scope of Work to Develop the**  
**2021 South Central Texas Regional Water Plan (Region L)**  
**Fifth Regional Water Planning Cycle**  
**August 2017 – January 2021**

Task Descriptions

**Task 2A - Non-Population Related Water Demand Projections<sup>1</sup>**

---

Texas Water Development Board (TWDB) staff will provide draft water demand projections for 2020-2070 for all water demands unrelated to population (e.g. mining, manufacturing, irrigation, steam-electric power, and livestock) based on the projections from the 2017 State Water Plan updated in some cases based on the most recent TWDB historical water use estimates.

TWDB staff will update water demand projections for all associated Water User Groups (WUGs) and provide draft estimates to RWPGs for their review and input.

Each RWPG will then review the draft projections and may provide input to TWDB or request specific changes to the projections from TWDB.<sup>2</sup> The emphasis of this effort will be on identifying appropriate modifications based on relevant changed conditions that have occurred since the development of the projections used in the 2017 State Water Plan.

If adequate justification is provided by the RWPG to TWDB, water demand projections may be adjusted by the TWDB in consultation with TDA, TCEQ, and TPWD. Once RWPG input and requested changes are considered, final water demand projections will be adopted by the TWDB's governing Board (Board). The adopted projections will then be provided to each RWPG. RWPGs must use the Board-adopted projections when preparing their regional water plans.

TWDB will directly populate DB22 with all WUG-level projections and make related changes to DB22 based on Board-adopted projections.

This Task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

- a) In addition to generally meeting all applicable rules and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work shall, in particular, include all work necessary to meet all the requirements of 31 TAC §357.31.<sup>3</sup>
- b) Prepare a stand-alone chapter<sup>4</sup> (including work from both Tasks 2A & 2B) to be included in the 2021 Regional Water Plan (RWP) that also incorporates all required TWDB DB22 reports into the document.
- c) Receive and make publicly available the draft water demand projections provided by TWDB.
- d) Evaluate draft water demand projections provided by TWDB.

---

<sup>1</sup> Requirements are further explained in the guidance document *General Guidelines for Fifth Cycle of Regional Water Plan Development*.

<sup>2</sup> All requests to adjust draft population or water demand projections must be submitted along with associated data in an electronic format determined by TWDB (e.g., fixed format spreadsheets)

<sup>3</sup> Requirements are further explained in the guidance document *General Guidelines for Fifth Cycle of Regional Water Plan Development*.

<sup>4</sup> This shall be a separate chapter as required by 31 TAC §357.22(b).

- e) Review comments received from local entities and the public for compliance with TWDB requirements.
- f) Provide detailed feedback to TWDB on water demand projections, as necessary, including justification and documentation supporting suggested changes with a focus on relevant changed conditions that have occurred since the development of the projections used in the 2017 State Water Plan
- g) Prepare and submit numerical requests for revisions, in tabular format in accordance with TWDB guidance, of draft water demand projections and process such requests based on, for example, requests from local entities within the region. The RWPG and/or local entities should provide required documentation and justification of requested revisions.
- h) Communicate and/or meet with TWDB staff and/or local entities requesting revisions, as necessary.
- i) Assist TWDB, as necessary, in resolving final allocations of water demands to water user groups to conform with any control totals defined by TWDB, for example, by county and/or region.
- j) Prepare water demand projection summaries for WUGs using final, Board-adopted projections to be provided by the TWDB, as necessary.
- k) Modify any associated water demand projections for Wholesale Water Providers (WWPs), as necessary based on final, Board-adopted projections.
- l) Review the *TWDB DB22 Non-Population Related<sup>5</sup> Water Demand* report from the DB22 and incorporate this planning database report into any Technical Memoranda and Initially Prepared Plan (IPP) and adopted regional water plans (labeled as such and with source reference).
- m) Modify any aggregated water demand summaries, for example, for Wholesale Water Providers (WWPs) or irrigation districts, accordingly incorporate this planning database report into any Technical Memoranda and IPP and adopted regional water plans (labeled as such and with source reference).
- n) Update WWP contractual obligations and WUG ‘seller’ obligations to supply water to other entities and report this information along with projected demands including within the DB22 and within any planning memorandums or reports, as appropriate.

Base Funding:       \$30,562  
 Additional Funding Request:   \$0  
 Task 2A Subtotal:       \$30,562

**Task 2B - Population and Population-Related Water Demand Projections<sup>6</sup>**

---

TWDB staff will prepare draft population and associated water demand projections for 2020-2070 for all population-related water user groups using data based on the population projections in the 2017 State Water Plan as reassembled by utility service areas.

TWDB staff will develop population projections and associated water demand projections for all Water User Groups (WUGs) based on utility service areas and provide them to RWPGs for their review and input.

<sup>5</sup> All ‘*TWDB DB22...*’ reports will be provided by TWDB through the online planning database web interface as a customizable report that can be downloaded by RWPGs and must be included as part of any Technical Memoranda and water plan.

<sup>6</sup> Requirements are further explained in the guidance document *General Guidelines for Fifth Cycle of Regional Water Plan Development*.

Because there won't be new U.S. Census data available in time to incorporate into the 2021 Regional Water Plans, the emphasis of this work will be on the transition of the 2017 State Water Plan population projections and the associated water demand projections from political boundaries to utility service area boundaries and to making limited modifications based on relevant changed conditions that have occurred since the development of the projections used in the 2017 State Water Plan.

RWPGs shall then review the draft projections and may provide input to TWDB or request specific changes to the projections from TWDB. If adequate justification is provided by the RWPGs to TWDB, population and/or water demand projections may be adjusted by the TWDB in consultation with TDA, TCEQ, and TPWD. Once RWPG input and requested changes are considered, final population and associated water demand projections will be adopted by the Board. The adopted projections, based on utility service areas, will then be provided to RWPGs. RWPGs must use the Board-adopted projections when preparing their regional water plans and identify WUGs with associated utility service areas.

TWDB will directly populate the DB22 with all WUG-level projections and make related changes to the DB22 if revisions are made.

This Task includes, but is not limited to, performing all work in accordance with TWDB rules and guidance required to:

- a) In addition to generally meeting all applicable rules and statute requirements governing regional and state water planning under 31 TAC Chapters 357 and 358, this portion of work shall, in particular, include all work necessary to meet all the requirements of 31 TAC §357.31.<sup>7</sup>
- b) Prepare a stand-alone chapter<sup>8</sup> (including work from both Tasks 2A & 2B) to be included in the 2021 Regional Water Plan (RWP) that also incorporates all of required TWDB DB22 reports into the document.
- c) Receive and make publicly available the draft population and associated water demand projections provided by TWDB and that are based on utility service areas rather than political boundaries.
- d) Evaluate draft population and associated water demand projections provided by TWDB.
- e) Review comments received from local entities and the public for compliance with TWDB requirements.
- f) Provide detailed feedback to TWDB on both population and associated water demand projections, as necessary, including justification and documentation supporting suggested changes with a focus on the transition to utility service areas and, more generally, relevant changed conditions that have occurred since the development of the projections used in the 2017 State Water Plan.
- g) Prepare and submit numerical requests, in tabular format in accordance with TWDB guidance, for revisions of draft population and/or water demand projections and process such requests based on, for

---

<sup>7</sup> Requirements are further explained in the guidance document *General Guidelines for Fifth Cycle of Regional Water Plan Development*.

<sup>8</sup> This shall be a separate chapter as required by 31 TAC §357.22(b).

example, requests from local entities within the region. The RWPG and/or local entities should provide required documentation and justification of requested revisions.

- h) Communicate and/or meet with TWDB staff and/or local entities requesting revisions, as necessary.
- i) Assist TWDB, as necessary, in resolving final allocations of population and water demands to water user groups to conform with any control totals defined by TWDB, for example, by county and/or region.
- j) Prepare population and water demand projection summaries for WUGs using final, adopted projections to be provided by the TWDB, as necessary for presentation in documents.
- k) Consider and include in all appropriate planning documents the projections of population and associated water demands for any new WUGs to be provided by the TWDB.
- l) Modify any associated water demand projections for Wholesale Water Providers (WWP), as necessary based on final, adopted projections.
- m) Review the *TWDB DB22 Population* and associated *TWDB DB22 Population-Related Water Demand* reports from the DB22<sup>9</sup> and incorporate these planning database reports into any Technical Memoranda, the IPP and final regional water plans (labeled as such and with source reference).
- n) Modify any aggregated water demand summaries, for example, for WWPs, accordingly and present in planning documents.
- o) Update WWP contractual obligations and WUG ‘seller’ obligations to supply water to other entities and report this information along with projected demands including within DB22 and within any planning memorandums or reports, as appropriate.

Base Funding:	\$43,060
Additional Funding Request:	<u>\$0</u>
Task 2B Subtotal:	\$43,060

### **Task 10 - Public Participation and Plan Adoption<sup>10</sup>**

---

The objective of this task is to address public participation, public meetings, eligible administrative and technical support activities, and other requirements and activities eligible for reimbursement and necessary to complete and submit an IPP and final RWP and obtain TWDB approval of the RWP.

#### **Work shall include but not be limited to the following:**

- a) In addition to generally meeting all applicable statute requirements governing regional and state water planning this portion of work shall, in particular, include all technical and administrative support activities necessary to meet all the requirements of 31 TAC Chapters 355, 357, and 358 that are not already addressed under the scope of work associated with other contract Tasks but that are necessary and or required to complete and deliver an IPP and final, adopted RWP to TWDB and obtain approval of the adopted RWP by TWDB.<sup>11</sup>

---

<sup>9</sup> RWPG technical consultants must attend mandatory training on the Regional Water Planning Application (DB22).

<sup>10</sup> Requirements are further explained in the guidance document *General Guidelines for Fifth Cycle of Regional Water Plan Development*.

<sup>11</sup> Requirements are further explained in the guidance document *General Guidelines for Fifth Cycle of Regional Water Plan Development*.

- b) Organization, support, facilitation, and documentation of all meetings/hearings associated with: preplanning meeting; meetings associated with revision of projections; consideration of a substitution of alternative water management strategies; public hearing after adoption of the IPP and prior to adoption of the final RWP; and consideration of a Minor Regional Water Plan Amendments.

### **Technical Support and Administrative Activities**

- c) Attendance and participation of technical consultants at RWPG, subgroup, subcommittees, special and or other meetings and hearings including preparation and follow-up activities.
- d) Developing technical and other presentations and handout materials for regular and special meetings to provide technical and explanatory data to the RWPG and its subcommittees, including follow-up activities.
- e) Collecting and evaluating information, including any information gathering surveys from water suppliers or WUGs, (e.g., on existing infrastructure; existing water supplies; potentially feasible WMSs) and or maintenance of contact lists for regional planning information in the region.
- f) Administrative and technical support and participation in RWPG activities, and documentation of any RWPG workshops, work groups, subgroup and/or subcommittee activities.
- g) Technical support and administrative activities associated with periodic and special meetings of the RWPG including developing agendas and coordinating activities for the RWPG.
- h) Provision of status reports to TWDB for work performed under this Contract.
- i) Development of draft and final responses for RWPG approval to public questions or comments as well as approval of the final responses to comments on RWP documents.
- j) Intraregional and interregional coordination and communication, and or facilitation required within the RWPA and with other RWPGs to develop a RWP including with water suppliers or other relevant entities such as groundwater conservation districts, WUGs, and or WWPs.
- k) Incorporation of all required DB22 reports into RWP document.
- l) Modifications to the RWP documents based on RWPG, public, and or agency comments.
- m) Preparation of a RWP chapter summarizing Task 10 activities including review by RWPG and modification of document as necessary.
- n) Development and inclusion of Executive Summaries in both IPP and final RWP.
- o) Production, distribution, and submittal of all draft and final RWP-related planning documents for RWPG, public and agency review, including in hard-copy format when required.
- p) Assembling, compiling, and production of the completed IPP and Final Regional Water Plan document(s) that meet all requirements of statute, 31 TAC Chapters 355, 357 and 358, Contract and associated guidance documents.

- q) Submittal of the RWP documents in both hard copy and electronic formats to TWDB for review and approval; and all effort required to obtain final approval of the RWP by TWDB.

**Other Activities**

- r) Review of all RWP-related documents by RWPG members.
- s) Limited non-labor, direct costs associated with maintenance of the RWPG website.
- t) Development of agendas, presentations, and handout materials for the public meetings and hearings to provide to the general public.
- u) Documentation of meetings and hearings to include recorded minutes and or audio recordings as required by the RWPG bylaws and archiving and provision of minutes to public.
- v) Preparation and transmission of correspondence, for example, directly related to public comments on RWP documents.
- w) Promoting consensus decisions through conflict resolution efforts including monitoring and facilitation required to resolve issues between and among RWPG members and stakeholders in the event that issues arise during the process of developing the RWP, including mediation between RWPG members, if necessary.
- x) RWPG membership solicitation activities.
- y) Meeting all posting, meeting, hearing and other public notice requirements in accordance with the open meetings act, statute, and 31 TAC §357.21 and 31 TAC Chapter 355 and any other applicable public notice requirements.
- z) Solicitation, review, and dissemination of public input, as necessary.

**Deliverables:** Complete IPP and final, adopted RWP documents shall be delivered as work products. This includes a completed Chapter 10 summarizing public participation activities and appendices with public comments and RWPG responses to comments.

---

≈

Base Funding:	\$64,410
Additional Funding Request:	<u>\$0</u>
Task 10 Subtotal:	\$64,410

**TOTAL ALLOCATED FUNDING REQUEST: \$138,032**

**EXHIBIT B**  
**Proof of Notification**

**FROM:** South Central Texas Regional Water Planning Group (Region L)  
**DATE:** February 23, 2015  
**SUBJECT:** **Notice of Application for Regional Water Planning Grant Funding for the Fifth Cycle of Regional Water Planning**

**NOTICE TO PUBLIC**  
**REGIONAL WATER PLANNING**

Notice is hereby given that the San Antonio River Authority (SARA) will submit by 5:00 PM on February 27, 2015, a grant application for financial assistance to the Texas Water Development Board (TWDB) on behalf of Region L, to carry out planning activities to develop the 2021 Region L Regional Water Plan as part of the state's Fifth Cycle (2017 – 2021) of Regional Water Planning.

The South Central Texas Regional Water Planning Group (Region L) includes the following counties:

Atascosa, Bexar, Caldwell, Calhoun, Comal, Dewitt, Dimmit, Frio, Goliad, Gonzales, Guadalupe, Karnes, Kendall, La Salle, Medina, Refugio, Uvalde, Victoria, Wilson, Zavala and part of Hays Counties.

Copies of the grant application will be available at SARA, or online at [www.regionltexas.org](http://www.regionltexas.org), by February 27, 2018. Written comments from the public regarding the grant application must be submitted to the SARA and TWDB by no later than March 27, 2015. Comments can be submitted to SARA and the TWDB as follows:

Steven J. Raabe  
Administrative Agent for Region L  
San Antonio River Authority  
P.O. Box 839980  
San Antonio, Texas 78283-3692

Kevin Patteson  
Executive Administrator  
Texas Water Development Board  
P.O. Box 13231  
Austin, Texas 78711-3231

For additional information, please contact Cole Ruiz, San Antonio River Authority, c/o Region L; P.O. Box 839980, San Antonio, Texas 78283-3692, (210 302 3293), and [cruiz@sara-tx.org](mailto:cruiz@sara-tx.org), or David Carter, Texas Water Development Board, P.O. Box 13231, Austin, Texas 78711, (512) 463-7847.