



c/o San Antonio River Authority
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EXECUTIVE COMMITTEE

Con Mims
Chair
River Authorities
Mike Mahoney
Vice-Chair
Water Districts
Gary Middleton
Secretary
Municipalities
Evelyn Bonavita
Public
Ron Naumann
Water Utilities

DATE: April 28, 2011
TO: Members of the South Central Texas Regional Water Planning Group (Region L)
FROM: Steven J. Raabe, P.E.

MEMBERS

Jason Ammerman
Industries
Dr. Donna Balin
Environmental
Darrell Brownlow
Small Business
Karl Dreher
Water Districts
Greg Sengelmann
Water Districts
Mike Fields
Electric Generating Utilities
Rey Chavez
Industries
Bill Jones
Agriculture
John Kight
Counties
Vacancy
Agriculture
Will Conley
Counties
Tim Andruss
Water Districts
Iliana Peña
Environmental
Steve Ramsey
Water Utilities
Suzanne Scott
River Authorities
Milton Stolte
Agriculture
Thomas Taggart
Municipalities
Bill West
River Authorities
Robert Puente
Municipalities
Tony Wood
Small Business

The schedule and location of the meeting of the South Central Texas Regional Water Planning Group is as follows:

TIME AND LOCATION

Thursday, May 5, 2011
10:00 a.m.
San Antonio Water System
Customer Service Building
Room CR 145
2800 US Highway 281 North
San Antonio, Bexar County, Texas 78212

Enclosed is a copy of the posted public meeting notice.

GMM/en

Enclosure

**NOTICE OF OPEN MEETING OF THE
SOUTH CENTRAL TEXAS REGIONAL
WATER PLANNING GROUP**

TAKE NOTICE that a meeting of the South Central Texas Regional Water Planning Group as established by the Texas Water Development Board will be held on Thursday, May 5, 2011 at 10:00 a.m. at San Antonio Water System (SAWS), Customer Service Building, Room CR 145, 2800 US Highway 281 North, San Antonio, Bexar County, Texas. The following subjects will be considered for discussion and/or action at said meeting.

1. Public Comment
2. Approval of Minutes
3. Status of Edwards Aquifer Recovery Implementation Program (EARIP)
4. Chair's Report
5. Status of Guadalupe, San Antonio, Mission, and Aransas Rivers and Mission, Copano, Aransas, and San Antonio Bays Basin and Bay Stakeholder Committee (BBASC) and Expert Science Team (BBEST)
6. Discussion and Appropriate Action Regarding Authorizing Administrator to Begin Soliciting Nominations for SCTRWPG Voting Members Whose Terms Expire in August 2011 (13 members)
7. Texas Water Development Board (TWDB) Communications
8. **CONVENE PUBLIC MEETING** to Receive Public Input on Issues that Should be Addressed or Provisions that Should be Included in the Regional or State Water Plan for the Fourth Cycle of Regional Water Planning (Public Meeting Notice Posted Separately on February 18, 2011)
9. Discussion and Appropriate Action Regarding Consultant Selection for the Fourth Cycle of Regional Water Planning
10. Discussion and Appropriate Action Authorizing Administrator to Enter Into a Contract with TWDB for Fourth Cycle Regional Water Planning
11. Possible Agenda Items for the Next South Central Texas Regional Water Planning Group Meeting
12. Public Comment

The South Central Texas Regional Water Planning Area consists of Atascosa, Bexar, Caldwell, Calhoun, Comal, Dewitt, Dimmit, Frio, Goliad, Gonzales, Guadalupe, Karnes, Kendall, La Salle, Medina, Refugio, Uvalde, Victoria, Wilson, Zavala and part of Hays Counties.

AGENDA ITEM 1

Public Comment

AGENDA ITEM 2

Approval of Minutes

**Minutes of the
South Central Texas Regional Water Planning Group
February 3, 2011**

The meeting was called to order at 10:00 a.m. in the San Antonio Water System's (SAWS) Customer Service Building, Room CR 145, 2800 US Highway 281 North, San Antonio, Bexar County, Texas.

Nineteen of the 22 voting members, or their alternates, were present.

Voting Members Present:

Jason Ammerman	Ron Naumann
Donna Balin	Iliana Peña
Evelyn Bonavita	Robert Puente
Darrell Brownlow	Suzanne Scott
Rey Chavez	Steve Ramsey
Mike Fields	Milton Stolte
John Kight	Tom Taggart
Mike Mahoney	Jim Murphy for Bill West
Gary Middleton	Tony Wood
Con Mims	

Voting Members Absent:

Tim Andruss
Bill Jones
David Langford

Non-Voting Members Present:

Ron Fiesler, Lower Colorado RWPG
Matt Nelson, Texas Water Development Board (TWDB)
Ken Weidenfeller, Texas Department of Agriculture

AGENDA ITEM NO. 1: Public Comment

There were no public comments at this time.

AGENDA ITEM NO. 2: Approval of Minutes

Chairman Con Mims asked if there were any corrections to be made to the minutes. Evelyn Bonavita asked that a correction be made to Agenda Item No. 2 of the minutes, reflecting the appropriate title, "League of Women Voters". Mr. Mims asked for a motion to approve the minutes as corrected. Ms. Bonavita made a motion to approve the minutes as corrected. Ron Naumann seconded the motion. The motion carried by consensus.

AGENDA ITEM NO. 3: Status of the Edwards Aquifer Recovery Implementation Program (EARIP)

Dr. Robert Gulley, EARIP, provided an update of EARIP activities to the Planning Group. The EARIP has continued to work on the final plan and development of the Habitat Conservation Plan (HCP). Part of the package EARIP is charged with completing is to find funding to implement the final plan and processes. The EARIP has been discussing strategies to propose funding for implementation. Three options under consideration are potential federal funding through grants programs, regional funding divided equally between pumpers and non-pumpers, and/or a regional sales tax. Dr. Gulley stated the statute requires a final HCP, to include demonstrating adequate funding is available for implementation of the HCP. U.S. Fish and Wildlife Services will not be able to approve the final plan if the EARIP is unable to demonstrate that adequate funding of any actions proposed within the final HCP is available.

AGENDA ITEM NO. 4: Chair's Report

Mr. Mims informed the Planning Group two errata's to the 2011 Regional Water Plan have been posted to the Region L website and provided to TWDB by HDR Engineering. Neither errata's affect the plan, but were slight editing corrections.

Mr. Mims asked Robert Puente to provide a brief update on SAWS' new water supply contract, importing water from Gonzales County through existing pipelines, rather than building new pipelines. Mr. Puente stated the regional partnership between all parties involved, to include Schertz-Seguin Local Government Corporation (SSLGC), the cities of Schertz, Nixon, and Seguin contributed to the overall success of the project.

AGENDA ITEM NO. 5: Election of Planning Group Officers and At-Large Executive Committee Members for 2011

Mr. Mims opened the floor to nominations for Chair, Vice-Chair, Secretary, and two At-Large positions to serve for 2011. Milton Stolte made a motion to nominate the current Executive Committee Members. Mr. Puente seconded the motion. The current Executive Committee Members agreed to serve another term. The motion carried by consensus.

AGENDA ITEM NO. 6: Replacement of Planning Group Members

Mr. Mims informed the Planning Group that he received a call from David Langford, who currently represents the Agricultural interest on the Planning Group. Mr. Langford is stepping down from his position on Region L effective immediately. Mr. Langford's term expires August 2011 and will be open for nominations at that time. Mr. Mims asked the Planning Group if they would like to solicit to fill the vacancy at this time, or wait until the nomination process begins at the May 5, 2011 meeting at which time the administrator will request authorization to begin the nomination process for expiring terms. The members stated their preference to wait for the next nomination process in May.

Mr. Mims informed the Planning Group four nominations were received for the two vacant Water District positions and three nominations were received for one vacancy in Counties. The Executive Committee met on January 20, 2011 to conduct interviews with all nominees. The Executive Committee recommends Karl Dreher, General Manager, Edwards Aquifer Authority

and Greg Sengelmann, General Manager, Gonzales County Underground Water District to represent the interest category, Water Districts, in the two vacancies. The Executive Committee then recommended Commissioner Will Conley, Hays County Commissioner, to represent Counties in the Counties interest category.

Tom Taggart made a motion to approve the Executive Committee's nominations for all three vacancies. Tony Wood seconded the motion. The motion carried by consensus.

AGENDA ITEM NO. 7: Status of Guadalupe, San Antonio, Mission, and Aransas Rivers and Mission, Copano, Aransas, and San Antonio Bays Basin and Bay Stakeholder Committee (BBASC) and Expert Science Team (BBEST)

Suzanne Scott, Chair of BBASC, provided a brief history of the BBASC charge, as well as the many processes the Expert Science Team studies to develop their recommendation report to the Stakeholder Committee. The BBASC has been charged to review the environmental flow analyses and environmental flow regime recommendations submitted by the Expert Science Team (BBEST) and consider them in conjunction with other factors, including present and future needs for water for other uses related to water supply planning in the pertinent river basin and bay system. BBASC shall develop recommendations regarding environmental flow standards and strategies to meet the environmental flow standards and submit those recommendations to Texas Commission on Environmental Quality (TCEQ) and the Texas Environmental Flows Advisory Group.

Ms. Scott informed the Planning Group the Expert Science Team will submit their final report/recommendations, which will be based on best available science, to the Stakeholder Committee by March 1, 2011. The Stakeholder Committee will then use the recommendations to develop their final recommendation report to TCEQ. The BBASC meets next March 2, 2011 at SAWS.

AGENDA ITEM NO. 8: Texas Water Development Board (TWDB) Communications

Matt Nelson, TWDB, informed the Planning Group Kevin Ward, TWDB Executive Administrator, is leaving TWDB and the Interim Executive Administrator will be Melanie Callahan.

Mr. Nelson gave a brief update on the upcoming fourth cycle regional water planning cycle and initial funding available to planning groups to begin developing the 2016 Regional Water Plan (RWP). Mr. Nelson stated population estimates from the new census may be available by the end of the year, which will then be broken down to cities and counties by the state demographer. TWDB will provide draft numbers early 2012, but non-population numbers will be available this summer. The Managed Available Groundwater numbers (total pumping numbers) may be available in December 2011 or January 2012.

Mr. Nelson informed the Planning Group a summary of all regional water plans is now available on the TWDB website for review.

AGENDA ITEM NO. 9: Discussion and Appropriate Action to Authorize Administrator to Provide Public Notice and Submit a Grant Application for Regional Planning Grant Funding to TWDB for the Fourth Cycle of Regional Water Planning

Mr. Mims asked Mr. Nelson to provide background on the grant application process, as well as the initial scope of work TWDB has provided to begin developing the 2016 RWP. Mr. Nelson confirmed TWDB will provide opportunity for planning group's to comment and negotiate on draft population numbers and water demands during the fourth cycle planning process within their areas, using new census numbers.

Mike Fields made a motion to approve authorizing administrator to provide public notice and submit a grant application for regional planning grant funding to TWDB for the fourth cycle of regional water planning. Mr. Stolte seconded the motion. The motion carried by consensus.

AGENDA ITEM NO. 10: Discussion and Appropriate Action to Authorize Administrator to Provide Public Notice and Hold a Public Meeting to Take Input for the Scope of Work for Region L for the Fourth Cycle of Regional Water Planning

Mr. Mims asked for a motion approving authorizing administrator to provide public notice and hold a public meeting to take input for the scope of work for Region L for the fourth cycle of regional water planning. John Kight made a motion to approve. Mr. Fields seconded the motion. The motion carried by consensus.

AGENDA ITEM NO. 11: Discussion and Appropriate Action Authorizing Administrator to Solicit Requests for Proposal for Regional Water Planning Consultant Services

Erin Newberry, San Antonio River Authority (SARA), discussed the re-solicitation process for consultant services for the fourth cycle of regional water planning. The Request for Proposal will be based on draft scope of work and initial funding currently provided by TWDB. Mrs. Newberry asked the Planning Group to provide direction on several items for the solicitation process.

Mrs. Newberry briefed that SARA, as administrator for Region L, would like to solicit for one agreement with a consultant team or firm that could provide all consultant services deemed necessary by the planning group during the planning process (technical, public participation and/or facilitation). The Planning Group agreed one agreement with a primary consultant would be more efficient. The Planning Group also agreed the RFP should be for technical consultant services; however, sub-contracting for other services may be needed at a later date and should be based on Planning Group approval of such services.

The Planning Group selected seven Planning Group members to serve as a Selection Committee, to review submissions, interview firms and bring back a consultant recommendation to the May 5, 2011 meeting. At that time, the Planning Group will make a final selection for consultant services. The Selection Committee will be Mr. Dreher, Mr. Mims, Mr. Puente, Mr. West, Ms. Bonavita, Mr. Taggart, and Mrs. Scott.

Mrs. Newberry also presented a draft of SARA's standard evaluation criteria for RFP's in the agenda packet. The Planning Group reviewed the criteria and suggested minor revisions.

Donna Balin asked if the criteria could specify all submitting firms should disclose any existing contracts for projects within Region L that could be a conflict of interest. Mrs. Scott stated just because a consultant firm may have a contract with an entity within Region L, it is not necessarily deemed a conflict of interest. The process of selecting a consultant should be done in the spirit of full disclosure. Any consultant firm submitting a proposal should disclose their contracts with entities in the region in a show of full disclosure; however it shouldn't be recognized that if that firm has contracts with entities within the region, it would be considered a conflict of interest by the Selection Committee.

Mr. Mims stated Mrs. Newberry can draft the RFP, as well as the evaluation criteria and forward to the Selection Committee for final review before posting the RFP. This action was acceptable to the planning group.

Mr. Kight made a motion to approve authorizing administrator to solicit Requests for Proposals for Regional Water Planning Consultant Services. Mr. Wood seconded the motion. The motion carried by consensus.

AGENDA ITEM NO. 12: Discussion Regarding Proposed Legislation Affecting Groundwater Ownership

James Murphy, Guadalupe-Blanco River Authority, provided a brief description of Senate Bill 332 (SB 332) and how, if the bill passed, it would affect regional water planning.

Possible Agenda Items for the Next South Central Texas Regional Water Planning Group

Mr. Mims proposed the following agenda item for the May 5, 2011 meeting:

- EARIP Update
- Status of SB3, Environmental Flows Process
- Discussion and Appropriate Action Regarding Consultant Selection for the Fourth Cycle of Regional Water Planning
- Discussion and Appropriate Action Regarding Authorizing Administrator to Begin Soliciting Nominations for SCTRWPG Voting Members Whose Terms Expire in August 2011
- Public Meeting to Receive Input from the Public on Scope of Planning Activities to be Considered During the Fourth Cycle of Regional Water Planning

AGENDA ITEM NO. 13: Public Comment

There were no public comments made.

There being no further business, the meeting adjourned by consensus at 12:48 p.m.

Recommended for approval.

GARY MIDDLETON, SECRETARY

Approved by the South Central Texas Regional Water Planning Group at a meeting held on May 5, 2011.

CON MIMS, CHAIR

AGENDA ITEM 3

STATUS OF EDWARDS AQUIFER RECOVERY IMPLEMENTATION
PROGRAM (EARIP)

AGENDA ITEM 4

Chair's Report

AGENDA ITEM 5

Status of Guadalupe, San Antonio, Mission, and Aransas Rivers and
Mission, Copano, Aransas, and San Antonio Bays Basin and Bay
Stakeholder Committee (BBASC) and Expert Science Team (BBEST)

AGENDA ITEM 6

Discussion and Appropriate Action Regarding Authorizing Administrator
to Begin Soliciting Nominations for SCTRWPG Voting Members Whose
Terms Expire in August 2011 (13 Members)

SCTRWPG MEMBERS'
TERM OF OFFICE
(As of March 4, 2011)

Member Name	Term	Interest	Term Expires
	Members of the Executive Committee		
Con Mims - Chair	5 yrs.	River Authorities	2011
Mike Mahoney – Vice-Chair	5 yrs.	Water Districts	2011
Gary Middleton – Secretary	5 yrs.	Municipalities	2011
Evelyn Bonavita	5 yrs.	Public	2013
Ron Naumann	5 yrs.	Water Utilities	2013
Iliana Pena	5 yrs.	Environmental	2011
Donna Balin	5 yrs.	Environmental	2011
Will Conley	5 yrs.	Counties	2013
John Kight	5 yrs.	Counties	2011
Robert Puente	5 yrs.	Municipalities	2011
Tom Taggart	5 yrs.	Municipalities	2011
Jason Ammerman	5 yrs.	Industries	2013
Rey Chavez	5 yrs.	Industries	2011
VACANT	5yrs	Agricultural	2011
Milton Stolte	5 yrs.	Agricultural	2011
Bill Jones	5 yrs.	Agricultural	2013
Tony Wood	5 yrs.	Small Business	2013
Darrell Brownlow	5 yrs.	Small Business	2013
Mike Fields	5 yrs.	Elec. Generating Utilities	2011
Bill West	5 yrs.	River Authorities	2011
Suzanne Scott	5 yrs.	River Authorities	2013
Karl Dreher	5 yrs.	Water Districts	2013
Tim Andruss	5 yrs.	Water Districts	2013
Greg Sengelmann	5 yrs.	Water Districts	2013
Steve Ramsey	5 yrs.	Water Utilities	2013



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DRAFT

EXECUTIVE COMMITTEE

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May 13, 2011

NOTICE TO PUBLIC

The South Central Texas Regional Water Planning Group (Region L), as established by the Texas Water Development Board in accordance with 31 TAC 357, is soliciting nominations to fill vacancies as voting members on the South Central Texas Regional Water Planning Group in the following interest areas: River Authorities, Water Districts, Municipalities, Environmental, Counties, Industries, Agricultural, and Electric Generating Utilities. Persons interested in Counties, Municipalities, River Authorities and Water Districts interest areas must be nominated by the governing board or chief executive officer of an entity within the respective interest area.

A nomination form must be completed and submitted for each nominee to be considered. For specific definitions and eligibility requirements in each of the areas of interest and to obtain a nomination form, please contact Erin Newberry, (210) 302-3293 or enewberry@sara-tx.org.

The South Central Texas Regional Water Planning Area consists of Atascosa, Bexar, Caldwell, Calhoun, Comal, DeWitt, Dimmit, Frio, Goliad, Gonzales, Guadalupe, Karnes, Kendall, La Salle, Medina, Refugio, Uvalde, Victoria, Wilson, Zavala and part of Hays Counties.

Nominations must be received by 5:00 pm, Friday, June 24th, 2011, addressed to Con Mims, Chair, South Central Texas Regional Water Planning Group, c/o San Antonio River Authority, Attn: Erin Newberry, P.O. Box 839980, San Antonio, Texas 78283-9980, faxed to (210) 302-3692 or emailed to enewberry@sara-tx.org.

MEMBERS

Jason Ammerman
Industries
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Bill West
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Robert Puente
Municipalities
Tony Wood
Small Business

DRAFT
SCHEDULE FOR
REPLACEMENT OF SCTRWPG MEMBERS

May 5, 2011

DATE:

DESCRIPTION:

Sunday, May 15, 2011

Publish Notice in the San Antonio Express News & Victoria Advocate Thursday paper

Monday, May 16, 2011

Mail notice of vacancy to each respective Interest within the Planning Area

Friday, June 24, 2011

Deadline for submitting nominations (40 days notice)

Friday, July 21, 2011 (TENTATIVE)

Executive Committee to interview and recommend nominees (10:00 – 3:00 pm)

Thursday, August 4, 2011

SCTRWPG to consider Executive Committee's recommendation and appointment of voting members

AGENDA ITEM 7

Texas Water Development Board Communications

AGENDA ITEM 8

CONVENE PUBLIC MEETING to Receive Public Input on Issues that Should be Addressed or Provisions that Should be Included in the Regional or State Water Plan for the Fourth Cycle of Regional Water Planning
(Public Meeting Notice Posted Separately on February 18, 2011)

AGENDA ITEM 9

Discussion and Appropriate Action Regarding Consultant Selection for the
Fourth Cycle of Regional Water Planning

MEMORANDUM

Date: May 5, 2011

To: South Central Texas Regional Water Planning Group (Region L)

From: Con Mims, Chair

Ladies and Gentlemen:

At our meeting on Thursday, February 3, 2011, the Planning Group authorized the San Antonio River Authority, as Administrator, to solicit Requests for Proposals for consultant services for the fourth cycle. The Chair appointed members of a Selection Committee to review proposals received, interview candidates and recommend a consultant at the May 5, 2011 Region L meeting. Members of the Selection Committee are Karl Dreher, Robert Puente, Evelyn Bonavita, Tom Taggart, Suzanne Scott (or a SARA representative), Bill West, and Con Mims.

The Administrator received one proposal from HDR Engineering, Inc., and that proposal was delivered to the Selection Committee. The Selection Committee was asked to review the proposal and decide whether or not an interview was needed. By email, the Selection Committee decided to review the proposal and, if there were questions or concerns, to then schedule a meeting to interview the firm. There were no questions or concerns, so the firm was not interviewed. It was also understood that questions were addressed at the May 5, 2011 Region L meeting.

The Selection Committee will recommend that HDR Engineering, Inc. be approved as Region L's consultant for the fourth cycle of regional water planning.

AGENDA ITEM 10

Discussion and Appropriate Action Authorizing Administrator to Enter
Into a Contract with TWDB for Fourth Cycle Regional Water Planning

TASK BUDGET

SOUTH CENTRAL TEXAS REGIONAL WATER PLANNING GROUP – REGION L

Task No.	Task Name / Report Section	Task Budget
2A	Non-Population Related Water Demand Projections (new projections)	\$27,168
2B	Population & Population-Related Water Demand Projections (new projections)	\$26,755
3	Evaluation of Existing Water Supply	\$75,480
4B	Identification of Potentially Feasible Water Management Strategies	\$12,935
4C	Technical Memorandum (Summary of Tasks 1-4B) of Regional Water Plan	\$23,587
4D	Evaluation and Selection of Water Management Strategies	\$64,714
10	Adoption of Plan (administration & public participation for Tasks 1-4C)	75,480
TOTAL		\$306,119

AGENDA ITEM 11

Possible Agenda Items for the Next South Central Texas Regional Water
Planning Group Meeting