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EXECUTIVE COMMITTEE

Con Mims
Chair / River Authorities
Mike Mahoney
Vice-Chair / Water Districts
Gary Middleton
Secretary / Municipalities
Evelyn Bonavita
Public
Ron Naumann
Water Utilities

MEMBERS

Jason Ammerman
Industries
Dr. Donna Balin
Environmental
Darrell Brownlow
Small Business
Vacant
Water Districts
Greg Sengelmann
Water Districts
Kevin Janak
Electric Generating/Utilities
Rey Chavez
Industries
Bill Jones
Agriculture
John Kight
Counties
Alan Cockerell
Agriculture
Will Conley
Counties
Tim Andruss
Water Districts
Iliana Peña
Environmental
Steve Ramsey
Water Utilities
Suzanne Scott
River Authorities
Milton Stolte
Agriculture
Thomas Taggart
Municipalities
Bill West
River Authorities
Robert Puente
Municipalities
Tony Wood
Small Business
Vic Hilderbran
GMA 7
Don Dietzmann
GMA 9
Dan Meyer
GMA 10
Dianne Savage
GMA 13
Art Dohmann
GMA 15

DATE: July 26, 2012

TO: Members of the South Central Texas Regional Water Planning Group

FROM: Steven J. Raabe, P.E.

The schedule and location of the meeting of the South Central Texas Regional Water Planning Group is as follows:

TIME AND LOCATION

Thursday, August 2, 2012
10:00 a.m.
San Antonio Water System
Customer Service Building
Room CR 145
2800 US Highway 281 North
San Antonio, Bexar County, Texas 78212

Enclosed is a copy of the posted public meeting notice.

GMM/en

Enclosure

**NOTICE OF OPEN MEETING OF THE
SOUTH CENTRAL TEXAS REGIONAL
WATER PLANNING GROUP**

TAKE NOTICE that a meeting of the South Central Texas Regional Water Planning Group as established by the Texas Water Development Board will be held on Thursday, August 2, 2012 at 10:00 a.m. at San Antonio Water System (SAWS), Customer Service Building, Room CR 145, 2800 US Highway 281 North, San Antonio, Bexar County, Texas. The following subjects will be considered for discussion and/or action at said meeting.

1. Public Comment
2. Approval of Minutes
3. Status of Edwards Aquifer Habitat Conservation Plan (HCP)
4. Status of Guadalupe, San Antonio, Mission, and Aransas Rivers and Mission, Copano, Aransas, and San Antonio Bays Basin and Bay Stakeholder Committee (BBASC) and Expert Science Team (BBEST) and Nueces River and Corpus Christi and Baffin Bays Stakeholder Committee (BBASC) and Expert Science Team (BBEST)
5. Chair's Report
6. Discussion and Appropriate Action Authorizing Administrator to Solicit Nominations for Vacant Planning Group Position
7. Discussion and Appropriate Action Appointing a Region L Liaison to Region M
8. Texas Water Development Board (TWDB) Communications
9. Discussion and Appropriate Action to Authorize Administrator to Provide Public Notice and Submit Application for Regional Planning Grant Funding to TWDB for the Fourth Cycle of Regional Water Planning
10. Discussion and Appropriate Action to Authorize Administrator to Negotiate and Execute Contract Amendment with TWDB for the Fourth Cycle of Regional Water Planning
11. Discussion and Appropriate Action Regarding Consultants Work and Schedule
12. Discussion and Appropriate Action Regarding Submittal of Non-Municipal Water Demand Projections to TWDB

13. Presentation and Discussion of SAWS' 2012 Water Management Planning Process – Mr. Charles Ahrens, Vice President Water Resources and Conservation
14. Possible Agenda Items for the Next South Central Texas Regional Water Planning Group Meeting
15. Public Comment

The South Central Texas Regional Water Planning Area consists of Atascosa, Bexar, Caldwell, Calhoun, Comal, Dewitt, Dimmit, Frio, Goliad, Gonzales, Guadalupe, Karnes, Kendall, La Salle, Medina, Refugio, Uvalde, Victoria, Wilson, Zavala and part of Hays Counties.

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AGENDA ITEM 1

Public Comment

AGENDA ITEM 2

Approval of Minutes

**Minutes of the
South Central Texas Regional Water Planning Group
February 2, 2012**

The meeting was called to order at 10:00 a.m. in the San Antonio Water System's (SAWS) Customer Service Building, Room CR 145, 2800 US Highway 281 North, San Antonio, Bexar County, Texas.

Twenty-eight of the 29 voting members, or their alternates, were present.

Voting Members Present:

Jena Leathers for Jason Ammerman	Mike Mahoney
Tim Andruss	Dan Meyer
Donna Balin	Gary Middleton
Evelyn Bonavita	Con Mims
Darrell Brownlow	Ron Naumann
Rey Chavez	Annalisa Peace for Iliana Pena
Alan Cockerell	Darren Thompson for Robert Puente
Will Conley	Steve Ramsey
Don Dietzmann	Suzanne Scott
Art Dohmann	Greg Sengelmann
Rick Illgner for Karl Dreher	Milton Stolte
Kevin Janak	Tom Taggart
Bill Jones	Jim Murphy for Bill West
John Kight	Tony Wood

Voting Members Absent:

Vic Hilderbran

Non-Voting Members Present:

Norman Boyd, Texas Department of Parks and Wildlife (TPWD)
Matt Nelson, Texas Water Development Board (TWDB)
Ken Weidenfeller, Texas Department of Agriculture (TDA)
Albert Garces, South Texas Water Master, Texas Commission of Environmental Quality (TCEQ)

AGENDA ITEM NO. 1: Public Comment

There was no public comment at the time.

AGENDA ITEM NO. 2: Approval of Minutes

Chairman Con Mims asked if there were any corrections to the minutes from May 5, 2011 and August 4, 2011 or a motion to approve the minutes as presented. Ron Naumann made a motion to approve both sets of minutes. Gary Middleton seconded the motion. The motion carried by consensus.

AGENDA ITEM NO. 3: Election of Officers for Calendar Year 2012

Mr. Mims opened the nominations for election of officers for Region L by asking for nominations for the position of Chairman.

Suzanne Scott made a motion to nominate Mr. Mims to serve as Chairman. Ron Naumann seconded the motion. The motion carried by consensus.

Mr. Mims asked for nominations for Vice Chair. Mrs. Scott made a motion to nominate Mike Mahoney to serve as Vice-Chair. Tom Taggart seconded the motion. The motion carried by consensus.

Mr. Mims asked for nominations for Secretary. Mr. Taggart made a motion to nominate Gary Middleton to serve as Secretary. Karl Dreher seconded the motion. The motion carried by consensus.

Mr. Mims asked for nominations for the two At-Large Member positions. Mrs. Scott made a motion to nominate Evelyn Bonavita and Mr. Naumann as At-Large Members. Tony Wood seconded the motion. The motion carried by consensus.

AGENDA ITEM NO. 4: Status of Edwards Aquifer Recovery Implementation Program (EARIP)

Dr. Robert Gulley, EARIP, provided an update of EARIP activities to the Planning Group. Dr. Gulley stated the Habitat Conservation Plan (HCP) and the funding mechanism for the HCP has been submitted to the US Fish and Wildlife Service for initial review. A permit number was appointed to the HCP and forwarded to Austin and Albuquerque for additional review and processing. The process is going well. The next step will be putting the HCP out for public comment. At this time, the plan is to begin implementation on January 1, 2013.

Dr. Gulley also stated that with the approval of the HCP by the Edwards Aquifer Authority, to a great extent the Edwards Aquifer Recovery Implementation Committee will continue to function, but the largest part of the day-to-day management of the HCP will fall to an Implementing Committee which will consist of the five applicants of the permit: EAA, SAWS, City of New Braunfels and City of San Marcos, Texas State University. In addition, GBRA will serve as a non-voting member of the Implementing Committee.

AGENDA ITEM NO. 5: Chair's Report

Mr. Mims had no report at the time.

AGENDA ITEM NO. 6: Texas Water Development Board (TWDB) Communications

Matt Nelson, TWDB, informed the Planning Group the TWDB is going through rules revisions for Regional Water Planning and State Water Planning rules. A pre-publication draft was sent to all planning group members and stakeholders for early input to incorporate into the formal draft for publication. Should anyone have any additional comments, please forward to Mr. Nelson as soon as possible for incorporation into the informal draft revisions. There is not a set date for publication of the draft rules at this time, but once they have been approved by TWDB

to be published, public comments will be accepted for 30 days. The public comments will be incorporated into the draft rules and the draft rules will go back to TWDB for approval of changes. The draft rules will be published again for public comment for 30 days. Upon completion of the public comment period, the final draft rules will be presented to TWDB for final approval and adoption. Mr. Nelson then reviewed proposed revisions and new requirements within the informal draft rule revisions to date.

AGENDA ITEM NO. 7: Discussion and Appropriate Action Regarding Proposed Region L By-Laws Revisions

Mr. Mims stated several amendments to the Region L By-Laws are being considered in the category of membership (Article V Voting Membership) on the planning group. The proposed amendments would address membership designated by groundwater management areas, which is a voting membership and represented in the attached draft by-laws in red (Section 1 Composition; Section 2 Terms of Office; Section 5 Attendance; and Section 7 Removal of Voting Members). Rick Illgner made a motion to approve proposed amendments to by-laws as presented, with two clarification suggestions. Mr. Mahoney seconded the motion. The motion carried by consensus.

AGENDA ITEM NO. 8: Status of Guadalupe, San Antonio, Mission, and Aransas Rivers and Mission, Copano, Aransas, and San Antonio Bays Basin and Bay Stakeholder Committee (BBASC) and Expert Science Team (BBEST)

Mrs. Scott, Chair of the Guadalupe, San Antonio, Mission, and Aransas Rivers and Mission, Copano, Aransas, and San Antonio Bays Basin and Bay Stakeholder Committee (GSA BBASC) provided a brief update and a Summary of Recommendations from GSA BBASC for Environmental Flows.

Mr. Mims asked Mrs. Scott if BBASC recommendations are approved by TCEQ, what will the effects be on the yield of existing approved Region L water management strategies in the affected areas. Mrs. Scott stated only one currently approved Region L water management strategy on the Guadalupe was modeled for GSA BBASC and the analysis provided only a slight decrease in yield (from 25,000 ac-ft/year to 22,800 ac-ft/year).

Steve Raabe, SARA, followed by clarifying what this mean for regional water planning. The first three regional water plans used Consensus Criteria for Environmental Flows Needs (CCEFN) developed by the three state agencies (TCEQ, TWDB and Texas Parks and Wildlife) to use in evaluating surface water management strategies that go into the regional plan. When TCEQ adopts the new rules for environmental flow standards they will be, in essence, adopting new standards for evaluating water management strategies for the Guadalupe and San Antonio River basins, as well as the Nueces, which will replace the former CCEFN, for regional water planning.

Dianne Wassenich, Co-Chair of GSA BBASC, commented that the GSA BBASC recommendations and what the stakeholders are trying to show is how we can shape water projects into the future, similarly to what Region L does, providing water for both the environment and human needs.

Mr. Mims, as Chair of the Nueces River and Corpus Christi and Baffin Bays Stakeholder Committee (Nueces BBASC), stated the Nueces BBASC have received the Nueces BBEST

report and are meeting to review the report. The Nueces BBEST has concluded that parts of the Nueces River Basin as being in an unsound ecological condition (Nueces Bay and Estuary). The designation could potentially affect the eligibility to secure future water rights in the basin, as well as the ability to permit Edwards Aquifer Recharge facilities we have in Region L. Mr. Mims will continue to update the Planning Group as studies in the Nueces River Basin occur.

Sam Vaughn, Chair of Nueces BBEST, stated the consensus view of the Nueces BBEST of the unsound condition of the Nueces Bay, is based on a variety of things; the primary factor considered was the change in the ability to support the species that have lived there historically but are not as prevalent now. The key species is oysters. Freshwater inflow has been a factor, as well as sediment transport changing the character of the delta, and frequency of inundation of the delta area.

AGENDA ITEM NO. 9: Discussion and Appropriate Action Regarding Consultants Work and Schedule

Brian Perkins, HDR Engineering, reviewed the current proposed schedule for work plan development. At this time, there is a delay in completing some tasks due to not having the draft Population and Water Demand Projections data. The Population and Water Demand Projections are the demands that are to be met by existing water supply and recommended Water Management Strategies. The schedule will be updated continuously throughout the planning process.

Mr. Perkins presented a draft letter to TWDB requesting approval of the hydrologic assumptions and models Region L will use in development of the 2016 Regional Water Plan (RWP). The draft letter of approval has two attachments for review and discussion, Attachment A, Hydrologic Assumption and Operational Procedures for Assessment of Groundwater and Surface Water Supply and Attachment B, Hydrologic Models.

Mr. Perkins reviewed Attachment A with the Planning Group, pointing out new or revised assumptions to be used. Jerry James asked Mr. Perkins to add the City of Gonzales to item 5, entities reporting/listing effluent discharge/return flow in the Guadalupe-San Antonio River Basin.

Mr. Perkins then reviewed Attachment B with the Planning Group, discussing the hydrologic models for groundwater and surface water that could potentially be used by HDR in developing the regional water plan. Mr. Vaughn stated that the Flow Regime Application Tool is used to evaluate Water Management Strategies with complex environmental flow standards.

Mr. Middleton made a motion to approve the letter requesting TWDB approval of the hydrologic assumptions and models to be used in the development of the 2016 RWP. Ms. Bonavita seconded the motion. The motion carried by consensus.

AGENDA ITEM NO. 10: Discussion and Appropriate Action Regarding Developing a Process of Identifying Potentially Feasible Water Management Strategies

Mr. Perkins, HDR Engineering, presented the outline for the process of identifying potentially feasible water management strategies HDR will use to develop the 2016 RWP.

Mr. Naumann made a motion to approve the Identification of Potentially Feasible Water Management Strategies as presented. Mr. Middleton seconded the motion. The motion carried by consensus.

AGENDA ITEM NO. 11: Discussion and Appropriate Action Regarding Non-Municipal Water Demand Projections

Mr. Perkins, HDR Engineering, provided a breakdown of the non-municipal water demand projections, to include irrigation, manufacturing/industry, steam-electric power, mining and livestock; and a comparison of the proposed projections with the adopted 2012 State Water Plan Projections.

Mr. Mims suggested a sub-workgroup to review the non-municipal water demand projections and make recommendations at the next Planning Group meeting for discussion and action. Darrell Brownlow volunteered to chair the sub-workgroup. The sub-workgroup will consist of Mr. Brownlow, Mr. Mahoney, Art Dohmann, Rey Chavez, Milton Stolte, Kevin Janak, John Waugh, (SAWS), Mr. Nelson (TWDB) and HDR Engineering.

AGENDA ITEM NO. 12: Possible Agenda Items for the Next South Central Texas Regional Water Planning Group

Mr. Mims proposed the following agenda item for the May 3, 2012 meeting:

- EARIP Update
- Status of SB3, Environmental Flows Process
- Discussion Regarding TWDB Projections
- Discussion and Appropriate Action Regarding Region L By-Laws, Section 5 Attendance

AGENDA ITEM NO. 13: Public Comment

There was no public comment at this time.

There being no further business, the meeting adjourned by consensus at 2:03 p.m.

Recommended for approval.

GARY MIDDLETON, SECRETARY

Approved by the South Central Texas Regional Water Planning Group at a meeting held on August 2, 2012.

CON MIMS, CHAIR

AGENDA ITEM 3

Status of Edwards Aquifer Habitat Conservation Plan (HCP)

AGENDA ITEM 4

Status of Guadalupe, San Antonio, Mission, and Aransas Rivers and Mission, Copano, Aransas and San Antonio Bays Basin and Bay Stakeholder Committee and Expert Science Team (BBEST) and Nueces River and Corpus Christi and Bafin Bays Stakeholder Committee (BBASC) and Expert Science Team (BBEST)

AGENDA ITEM 5

Chair's Report

AGENDA ITEM 6

Discussion and Appropriate Action Authorizing Administrator to Solicit
Nominations for Vacant Planning Group Position

SCTRWPG MEMBERS' TERMS OF OFFICE

August 2, 2012

Member Name	Position	Interest Represented	Term Expires
Executive Committee			
Con Mims	Chair	River Authorities	2016
Mike Mahoney	Vice Chair	Water Districts	2016
Gary Middleton	Secretary	Municipalities	2016
Evelyn Bonavita		Public	2013
Ron Naumann		Water Utilities	2013
Iliana Pena		Environmental	2016
Donna Balin		Environmental	2016
Will Conley		Counties	2013
John Kight		Counties	2016
Robert Puente		Municipalities	2016
Tom Taggart		Municipalities	2016
Jason Ammerman		Industries	2013
Rey Chavez		Industries	2016
Alan Cockerell		Agricultural	2016
Milton Stolte		Agricultural	2016
Bill Jones		Agricultural	2013
Tony Wood		Small Business	2013
Darrell Brownlow		Small Business	2013
Kevin Janak		Elec. Generating Utilities	2016
Bill West		River Authorities	2016
Suzanne Scott		River Authorities	2013
Vacant		Water Districts	2013
Tim Andruss		Water Districts	2013
Greg Sengelmann		Water Districts	2013
Steve Ramsey		Water Utilities	2013
Vic Hilderbran		GMA 7	Indefinite
Don Dietzmann		GMA 9	Indefinite
Daniel Meyer		GMA 10	Indefinite
Dianne Savage		GMA 13	Indefinite
Art Dohmann		GMA 15	Indefinite

[<<Prev Rule](#)**Texas Administrative Code**[Next Rule>>](#)**TITLE 31****NATURAL RESOURCES AND CONSERVATION****PART 10****TEXAS WATER DEVELOPMENT BOARD****CHAPTER 357****REGIONAL WATER PLANNING GUIDELINES****RULE §357.4****Designation of Regional Water Planning Groups**

(a) The board shall, no later than 60 days after the designation of regional water planning areas under §357.3 of this title (relating to Designation of Regional Water Planning Areas), designate initial regional water planning group representatives of interests from within each regional water planning area to serve as the initial coordinating body to include one representative from each of the 11 interests listed in Texas Water Code, §16.053(c). If a regional water planning area does not contain an interest listed in Texas Water Code, §16.053(c), no nominee will be designated for the subject interest. The board may designate other persons as part of the initial coordinating body in addition to those named to represent the 11 interests in order to meet the special needs of the regional water planning area. The board may name additional representatives to the initial coordinating body to replace a representative selected by the board who has declined to serve or become incapable of serving. The board may make such appointment only within 60 days after designation of the regional water planning area and until such time as the initial coordinating body informs the executive administrator under subsection (d) of this section that all interests comprising the regional water planning area are represented. The interests listed in Texas Water Code, §16.053(c) are defined as follows:

(1) public, defined as those persons or entities having no economic interest in the interests represented by paragraphs (2) - (11) of this subsection other than as a normal consumer;

(2) counties, defined as the county governments for the 254 counties in Texas;

(3) municipalities, defined as governments of cities created or organized under the general, home-rule, or special laws of the state;

(4) industries, defined as corporations, partnerships, sole proprietorships, or other legal entities that are formed for the purpose of making a profit and which produce or manufacture goods or services and which are not small businesses;

(5) agricultural interests, defined as those persons or entities associated with production or processing of plant or animal products;

(6) environmental interests, defined as those persons or groups advocating the conservation of the state's natural resources, including but not limited to soil, water, air, and living resources;

(7) small businesses, defined as corporations, partnerships, sole proprietorships, or other legal entities that are formed for the purpose of making a profit, are independently owned and operated, and have fewer than 100 employees or less than \$1 million in gross annual receipts;

(8) electric generating utilities, defined as any persons, corporations, cooperative corporations, or any combination thereof, meeting each of the following three criteria: own or operate for compensation equipment or facilities which produce or generate electricity; produce or generate electricity for either wholesale or retail sale to others; and are neither a municipal corporation nor a river authority;

(9) river authorities, defined as any districts or authorities created by the legislature which contain areas within their boundaries of one or more counties and which are governed by boards of directors appointed or designated in whole or part by the governor or board, including, without limitation, San Antonio River

Authority and Palo Duro River Authority;

(10) water districts, defined as any districts or authorities, created under authority of either Texas Constitution, Article III, §52(b)(1) and (2), or Article XVI, §59 including districts having the authority to regulate the spacing of or production from water wells, but not including river authorities; and

(11) water utilities, defined as any persons, corporations, cooperative corporations, or any combination thereof that provide water supplies for compensation except for municipalities, river authorities, or water districts.

(b) The executive administrator shall prepare a list of nominees for the initial coordinating body for each regional water planning area for the board to consider for each interest. The executive administrator shall consider, among other factors, giving strong consideration to a consensus nominee from those individuals and entities that collectively represent that interest, to the willingness, water knowledge, regional water planning experience, and commitment to the regional water planning process of the nominees, and to achieving a wide geographic representation of the members of the initial coordinating body.

(c) At the request of a majority of the members of an initial coordinating body, or if a meeting has not been held within 30 days after the effective date of the board's selection of an initial coordinating body, the executive administrator may post and convene the first meeting of the initial coordinating body. The executive administrator shall consult with the initial coordinating body regarding an appropriate time and place for such meeting. The initial coordinating body shall meet only in a meeting posted and held according to the Texas Open Meetings Act. The initial coordinating body shall designate any additional representatives by a vote of two-thirds of the designated members of the initial coordinating body, and shall ensure adequate representation of interests comprising the regional water planning area on the regional water planning group, including, but not limited to, the interests identified in subsection (a) of this section. At the option of the regional water planning group, entities identified by subsection (g)(4) of this section may be designated as voting members of the regional water planning group. Each regional water planning group shall provide a list of its members to the executive administrator, keeping the list current with any additions or deletions and showing how the interests shown in subsection (a) of this section are represented.

(d) The executive administrator will recognize a regional water planning group after initial coordinating bodies inform the executive administrator that all interests comprising the regional water planning area are represented. Members of the initial coordinating body and representatives added by the initial coordinating body shall comprise the regional water planning group. All members shall be voting members of the regional water planning group except those specified as non-voting members in subsections (g) and (h) of this section.

(e) A regional water planning group may at any time after its formation add additional representatives to serve on the regional water planning group. The regional water planning group shall maintain adequate representation from those interests comprising the regional water planning area.

(f) Upon update of a regional water planning area under §357.3(b) of this title (relating to Designation of Regional Water Planning Areas), the board shall designate representatives to an initial coordinating body for the new regional water planning group under the provisions of subsections (a) and (b) of this section after consulting with members of any existing regional water planning groups affected by the update. The initial coordinating body for the updated regional water planning area shall follow the procedures in subsection (c) of this section to form the new regional water planning group.

(g) Regional water planning groups shall add the following non-voting members of each regional water planning group:

(1) staff member of the board to be designated by the executive administrator;

- (2) staff member of the Texas Parks and Wildlife Department designated by its executive director;
 - (3) member designated by each adjacent regional water planning group to serve as a liaison;
 - (4) one or more persons to represent those entities with headquarters located in another regional water planning area and which holds surface water rights authorizing a diversion of 1,000 acre-feet a year or more in the regional water planning area, which supplies water under contract in the amount of 1,000 acre-feet a year or more to entities in the regional water planning area, or which receives water under contract in the amount of 1,000 acre-feet a year or more from the regional water planning area; and
 - (5) staff member of the Texas Department of Agriculture designated by its commissioner.
- (h) The regional water planning group, at its discretion may add as non-voting members:
- (1) a representative designated by each state or nation that shares water resources with the regional water planning area;
 - (2) a representative designated by an entity with binational authority, if the regional water planning area shares water resources with another nation; and
 - (3) a representative designated by state or federal agencies, including Texas Commission on Environmental Quality and Texas General Land Office, or other entities that the regional water planning groups determine important to the planning effort.
- (i) Non-voting members of the regional water planning group shall receive meeting notifications and information in the same manner as voting members.
- (j) Regional water planning groups may form voluntary associations composed of representatives of one or more regional water planning areas. These interregional planning committees may coordinate interregional issues that will benefit each regional water planning area, and may conduct joint studies of issues affecting their regions. Regional water planning groups may enter into written agreements with one or more other regional water planning groups that are binding to the extent allowed by law. These agreements could, in addition to other purposes, allow two or more regional water planning groups to jointly prepare one plan for all or a portion of their regional water planning areas subject to approval of all regional water planning groups involved.
- (k) Regional water planning groups may form subregional water planning groups to conduct planning that may be incorporated into the regional water plans such as for metropolitan and non-metropolitan areas, to study technical or other issues, or other reasons determined by the regional water planning groups. The regional water planning group shall assure that all of the interests listed in subsection (a) of this section are invited to participate on each of the subregional water planning groups formed. Regional water planning groups may form committees to address issues deemed appropriate by the regional water planning group. Any plans or information developed by subregional water planning groups or by committees may be included in the regional water plan only upon approval of the regional water planning group.
- (l) Regional water planning groups shall adopt, by a vote of two-thirds of the members of the regional water planning group, bylaws that are consistent with provisions of this chapter. The regional water planning group shall provide copies of its bylaws and any revisions thereto to the executive administrator. Within 30 days after the board names members of the initial coordinating body, the executive administrator shall provide to each member of the initial coordinating body a set of model bylaws which the regional water planning group may consider. The bylaws adopted by the regional water planning group shall at a minimum address the following elements:

- (1) definition of a quorum necessary to conduct business;
- (2) method to be used to approve items of business including adoption of regional water plans or amendments thereto;
- (3) methods to be used to name additional members;
- (4) terms and conditions of membership;
- (5) methods to record minutes and where minutes will be archived as part of the public record; and
- (6) methods to resolve disputes between regional water planning group members on matters coming before the regional water planning group.

(m) The board may not approve funding under Chapter 355, Subchapter C of this title (relating to Regional Water Planning Grants) for a regional water planning area until a copy of the adopted bylaws of the regional water planning group that meet the requirements of subsection (l) of this section has been filed with the executive administrator.

Source Note: The provisions of this §357.4 adopted to be effective March 11, 1998, 23 TexReg 2338; amended to be effective April 28, 1999, 24 TexReg 3207; amended to be effective October 5, 1999, 24 TexReg 8565; amended to be effective July 11, 2001, 26 TexReg 5040; amended to be effective April 11, 2006, 31 TexReg 3058

[Next Page](#)

[Previous Page](#)

[List of Titles](#)

[Back to List](#)

[HOME](#) | [TEXAS REGISTER](#) | [TEXAS ADMINISTRATIVE CODE](#) | [OPEN MEETINGS](#) | [HELP](#) |

SOUTH CENTRAL TEXAS REGIONAL WATER PLANNING GROUP BYLAWS

Table of Contents

ARTICLE I	NAMES	1
Section 1	Organization	1
Section 2	Regional Water Planning Area	1
ARTICLE II	ESTABLISHMENT AND PURPOSE	1
ARTICLE III	PRINCIPAL ADMINISTRATIVE OFFICE	1
ARTICLE IV	RESPONSIBILITIES	1
ARTICLE V	VOTING MEMBERSHIP	2
Section 1	Composition	2
Section 2	Terms of Office	2
Section 3	Conditions of Membership	2
Section 4	Selection of Members	2
Section 5	Attendance	3
Section 6	Code of Conduct	3
Section 7	Removal of Voting Members	4
ARTICLE VI	NON-VOTING MEMBERSHIP	4
Section 1	Mandatory Members	4
Section 2	Discretionary Members	5
Section 3	Code of Conduct	5
ARTICLE VII	DESIGNATED ALTERNATES	5
ARTICLE VIII	OFFICERS	
Section 1	Officers, Restrictions and Terms of Office	5
Section 2	Selection	6
Section 3	Removal of Officers	6
Section 4	Vacancies of Officers	6
Section 5	Duties of Each Officer	6
Section 6	Executive Committee	7
ARTICLE IX	MEETINGS	7
Section 1	Open Meetings and Notice	7
Section 2	Regular or Called Meetings	7
Section 3	Agenda	8
Section 4	Quorum	8
Section 5	Applicability of Robert's Rules of Order	8
Section 6	Public Meetings Required by Law	8
Section 7	Minutes	8
ARTICLE X	MAKING DECISIONS	8
Section 1	Applicability; No Written Proxies	8
Section 2	Decision-Making Process	9

Section 3	Alternative Dispute Resolution.....	9
Section 4	Final Adoption of Regional Water Plan; Amendments	10
ARTICLE XI	BOOKS AND RECORDS	10
Section 1	Required Documents and Retainment.....	10
Section 2	Inspection and Copying	11
Section 3	Availability of Reports	11
ARTICLE XII	COMMITTEES	11
Section 1	Establishment.....	11
Section 2	Membership	11
Section 3	Officers.....	11
Section 4	Meetings.....	11
Section 5	Books and Records	12
Section 6	Code of Conduct	12
ARTICLE XIII	COMPENSATION	12
Section 1	Compensation	12
Section 2	Reimbursement.....	12
ARTICLE XIV	CONTRACTUAL SERVICES	12
ARTICLE XV	ADOPTING AND AMENDING THE BYLAWS	13

ARTICLE I NAMES

Section 1 Organization

The official name of this organization shall be the "South Central Texas Regional Water Planning Group" (hereinafter "South Central Texas RWPG")

Section 2 Regional Water Planning Area

The official name of the regional water planning area designated as Region L by the Texas Water Development Board (hereinafter "TWDB") in accordance with 31 Texas Administrative Code (hereinafter "TAC") Chapter 357 on February 19, 1998, shall be the "South Central Texas Regional Water Planning Area" (hereinafter "South Central Texas RWPA"). The South Central Texas Regional Water Planning Area consists of Atascosa, Bexar, Caldwell, Calhoun, Comal, DeWitt, Dimmit, Frio, Goliad, Gonzales, Guadalupe, Karnes, Kendall, La Salle, Medina, Refugio, Uvalde, Victoria, Wilson, Zavala and part of Hays Counties.

ARTICLE II ESTABLISHMENT AND PURPOSE

The South Central Texas RWPG was established by appointment of an initial coordinating body of the TWDB on February 19, 1998, and subsequent additional appointments by the initial coordinating body. The purpose of the South Central Texas RWPG shall be to provide comprehensive regional water planning and to carry out the related responsibilities placed on regional water planning groups by state law, including Texas Water Code Chapter 16 and TWDB rules, including 31 TAC Chapters 355, 357 and 358, in and for the South Central RWPA.

ARTICLE III PRINCIPAL ADMINISTRATIVE OFFICE

The principal administrative office of the South Central Texas RWPG shall be the principal business offices of the San Antonio River Authority. The administrative officer of the South Central Texas RWPG for purposes of the Texas Open Records Act shall be designated and hold office until replaced by the South Central Texas RWPG. The Chair of the South Central Texas RWPG shall ensure that the mailing address and physical address of the principal office and administrative officer are provided to all members of the South Central Texas RWPG and the Executive Administrator of the TWDB.

ARTICLE IV RESPONSIBILITIES

The South Central Texas RWPG shall have the responsibility for performing the functions defined in Texas Water Code, Chapter 16 and in 31 TAC Chapters 355, 357 and 358 related to regional water planning groups for the South Central Texas RWPA. Foremost among those responsibilities shall be the development of a regional water plan for the South Central Texas RWPA that identifies both short and long-term water supply needs and recommends water management strategies for addressing them.

ARTICLE V VOTING MEMBERSHIP

Section 1 Composition

The initial voting members of the South Central Texas RWPG include the initial coordinating body appointed by the TWDB on February 19, 1998, plus the additional voting members appointed by the initial coordinating body to ensure adequate representation of the interests comprising the South Central Texas RWPA stated in Texas Water Code §16.053(c), if present and other interests determined by the South Central Texas RWPG, to include representatives appointed by Groundwater Management Areas in accordance with Section §16.053(c). Thereafter, the voting membership of the South Central Texas TWPG shall include persons added and exclude those removed as provided under this Article and any 31 TAC § 357.4(g)(4) member selected for voting membership under Article VI.

Section 2 Terms of Office

Except for members
Management Areas under Texas Water Code
office for voting members shall be five years

appointed by Groundwater
Section §16.053(c). Terms of

Section 3 Conditions of Membership

In order to be eligible for voting membership on the South Central Texas RWPG, a candidate must represent the interest for which a member is sought, be willing to participate in the regional water planning process, and abide by these Bylaws.

Section 4 Selection of Members

At least forty-five calendar days prior to the expiration of the term of a voting member, or within two weeks following a Planning Group meeting at which the Planning Group decides to replace a voting member, the South Central Texas RWPG will post public notice in a newspaper of general circulation in each county located in whole or in part in the South Central Texas RWPA soliciting nominations for a successor, identifying the particular interest for which nominations are sought, stating the conditions of membership, delineating the method for submitting nominations, and establishing a deadline for submission of nominations between thirty and forty-five calendar days from the date that public notice was posted. Members of the South Central Texas RWPG may also submit nominations in the manner prescribed in the public notice.

The Executive Committee will receive and process the nominations and after the deadline for submitting nominations, will recommend a nominee for the position to the voting membership as a whole, giving strong consideration to a consensus nominee from those individuals and entities that collectively represent that interest. The Executive Committee shall consider and report all nominations received but may consider only persons who meet the conditions of membership. The voting membership as a whole is not bound by the recommendation of the Executive Committee and may consider any nominee who meets the conditions of membership.

The voting members shall attempt to make a decision for a successor by consensus. If efforts to reach consensus fail, the Chair shall call for a vote on a nominee. An affirmative vote of a majority of the voting membership shall be required to elect a nominee as a new voting member. If voting fails to select a new voting member, the voting members shall consider other nominations until a

new member can be selected by consensus or affirmative majority vote of the voting membership.

In addition to selecting new voting members to fill vacancies caused by removal, resignation or the expiration of a term, the voting members may add members to ensure adequate representation of the interests comprising the South Central Texas RWPA by using the selection process set forth in this section. In both the consideration of nominees and the selection of new voting members, the Executive Committee and other voting members shall strive to achieve geographic, ethnic and gender diversity.

Outgoing voting members shall be given the opportunity to fully participate in the selection process for their successors and shall serve until successors take office. However, no member shall participate in a vote in which he/she is a nominee.

A membership created by a Groundwater Management Area in accordance with Texas Water Code §16.053(c) shall be maintained by that Groundwater Management Area. The Planning Group shall notify a Groundwater Management Area of a vacancy created by its appointed member.

Section 5 Attendance

All members shall make a good faith effort to attend all South Central Texas RWPG meetings and hearings. Records of attendance shall be kept by the Secretary at all South Central Texas RWPG meetings and hearings and presented as part of the minutes. Voting members of the South Central Texas RWPG who have missed three consecutive regular meetings, or at least one-half of all meetings in the preceding twelve months, shall be considered to have engaged in excessive absenteeism and are subject to removal from membership under Section 7 of this Article. The Planning Group shall notify any Groundwater Management Area of excessive absenteeism, as defined in this section, of a member appointed by that Groundwater Management Area under Texas Water Code §16.053(c) and request its consideration of replacing that member. Members are encouraged to notify the Chair if they will miss a meeting and/or send a designated alternate.

Section 6 Code of Conduct

Members and designated alternates of the South Central Texas RWPG shall ethically conduct the business of the South Central Texas RWPG and shall avoid any form or appearance of a conflict of interest, real or apparent, by observing the following:

- (a) No member or designated alternate of the South Central Texas RWPG shall knowingly:
 - (1) Solicit or accept gratuities, favors or anything of monetary value from suppliers or potential suppliers of services, materials or equipment, including subcontractors under recipient contracts or any other person who has a substantial financial interest in the regional water plan; or
 - (2) Participate in the selection, award or administration of a procurement where the member or designated alternate has a financial or other substantive interest in the organization being considered for award. Such conflict may be due to any of the following having a financial or familial relationship with the organization:
 - i) the member or designated alternate;

- ii) the member's or designated alternate's family;
 - iii) the member's or designated alternate's business partner(s); or
 - iv) a person or organization that employs, or is about to employ any of the persons listed in (i)-(iii) above; or
- (3) Participates in any deliberation, decision or vote that would constitute a conflict of interest under federal, state or local law.
- (b) Potential conflicts of interest shall be clearly stated by the voting member or designated alternate prior to any deliberation or action on an agenda item with which the voting member or designated alternate may be in conflict. Where the potential conflict is restricted to a divisible portion of an agenda item, the Chair may divide the agenda item into parts for deliberation and voting purposes. An abstention from participation in deliberations, decisions or voting and the reasons therefore shall be noted in the minutes.

Section 7 Removal of Voting Members

- (a) Grounds for Removal of Voting Members. The following shall constitute grounds for removal of a voting member:
 - (1) Engaging in excessive absenteeism as defined under Section 5 of this Article;
 - (2) Incapacity;
 - (3) Failure to abide by the code of conduct provisions set forth under Section 6 of this Article;
 - (4) appointment of a successor by the voting members upon expiration of the member's term;
 - (5) Change in status so that the member no longer represents the interest he/she was selected to represent;
 - (6) Falsifying documents;
 - (7) Any other serious violation of these Bylaws as may be determined by the voting members; or
 - (8) The voting member's designated alternate engages in any acts described in subdivisions (3), (6) or (7) of this subsection.
- (b) Process for Removing Voting Members. Voting members may be removed at any time for any of the grounds for removal of voting members set forth in subsection (a) of this section. Any member with knowledge or suspicion that a voting member or designated alternate has engaged in acts or that events have occurred constituting grounds for removal under subsection (a) of this section shall report such information or suspicion to the Chair. The Chair, upon discovering or receiving such information, shall make a written request to that member for an explanation as to why he/she should not be removed from voting membership. The member shall make written response to the Chair within fifteen calendar days from the date of receipt of the Chair's request. Within five calendar days of receipt of the member's response, the Chair shall forward copies of the response to the Executive Committee. The Chair shall place an item on the next meeting agenda calling for the removal of the member if, 1) after meeting the Executive Committee continues to suspect that grounds for removal may exist; 2) the member fails to make a timely response to the Chair's request; or 3) the Chair or a majority of the Executive Committee requests its inclusion on the agenda after reviewing the written response from the accused member. At the meeting, the member subject to the possible removal action may request evidence of why he/she should not be removed. The voting members may remove the member by affirmative vote of a majority of the voting membership. The member subject to the removal

action shall not participate in any way in the removal decision, nor shall his/her membership count as part of the total voting membership for purposes of calculating the vote.

- (c) A Groundwater Management Area whose appointed member has acted in a way that constitutes grounds for removal, under subsection (a), above, shall be so notified by the Planning Group with a request for the Groundwater Management Area's consideration of replacement of that member.

ARTICLE VI NON-VOTING MEMBERSHIP

Section 1 Mandatory Members

- (a) The voting members of the South Central Texas RWPG shall add the non-voting members set forth in 31 TAC §357.4(g)(1)-(g)(3) and (g)(5) and accept the designees appointed by the entities set forth therein. Such designees shall have no terms of office and shall serve until replaced by the designating entity. However, if the voting members decide by consensus or affirmative majority vote of the voting membership, that a particular designee is hindering the regional water planning efforts of the South Central Texas RWPG, the Chair shall make a written request to the entity within ten calendar days requesting the designation of another person to serve as the entity's designee.

Section 2 Discretionary Members

The voting members of the South Central Texas RWPG may add or remove as a non-voting member an entity set forth in 31 TAC §357.4(h) by consensus or by a majority vote of the voting membership. If an entity is added, the Chair shall make a written request within ten calendar days to the entity requesting the designation of a person to serve until replaced by the designating entity or until the entity is removed as a non-voting member. However, if the voting members determine by consensus or by a majority vote of the voting membership that a particular entity's designee is hindering the regional water planning efforts of the South Central Texas RWPG but also that the entity should remain as a non-voting member, the Chair shall make a written request to the entity within ten calendar days requesting the designation of another person to serve as the entity's designee.

Section 3 Code of Conduct

All non-voting members shall comply with the code of conduct provisions under Section 6 Article V of these Bylaws.

ARTICLE VII DESIGNATED ALTERNATES

Each member may designate an alternate to represent him/her when he/she is unable to attend a meeting or hearing. Each member must notify the Chair of the name of the member's designated alternate prior to the meeting or hearing at which the designated alternate will appear on behalf of the member. If the member fails to provide such notice, the Chair may forbid the participation of the designated alternate at the meeting or hearing. The Chair shall not recognize the designation of more than one alternate per member at any given time.

The designated alternate shall enjoy the same voting privileges, or lack thereof, and shall be bound by the same duties, terms and conditions as the member they represent, except as otherwise provided in these Bylaws. However, a

designated alternate for a voting member who serves as an officer shall not be allowed to serve in the capacity as an officer in the member's absence.

Because it is important in achieving consensus for all members to participate actively, keep up-to-date on the progress of the group, and develop a common base of information, members shall in good faith attempt to minimize the number of time they are absent from meetings or are represented by their designated alternates.

The Administrative Officer shall maintain a current list of all members and their designated alternates.

ARTICLE VIII OFFICERS

Section 1 Officers; Restrictions and Terms of Office

Voting members of the South Central Texas RWPG shall elect from the voting membership a Chair, Vice-Chair and Secretary to serve as officers. Each officer shall serve a term of one calendar year. Except as provided under Section 4 of this Article, an officer shall serve a term of one calendar year. Except as provided under Section 4 of this Article, an officer shall serve until his/her successor takes office. No two voting members representing the same interest shall serve as officers at the same time. Elections shall be held annually, with no restrictions on the number of consecutive terms an individual may serve as an officer other than those that apply because of his/her status as a voting member under these Bylaws.

Section 2 Selection

Officers shall be elected at the first meeting of each calendar year. Nominations shall be made from the floor by voting members. The voting members shall elect officers from among the nominees by consensus or by affirmative vote of a majority of the voting membership.

Section 3 Removal of Officers

Any officer may be removed from office for any of the grounds for removal of voting members set forth under Article V of these Bylaws, or for repeated failure to carry out the duties of the office, by a consensus or by majority vote of the voting membership. Removal of an officer shall be set as an agenda item at the next scheduled meeting upon written request signed by five voting members to the Chair or Secretary. The Chair or Secretary receiving the request shall notify the officer in writing that he/she shall be subject to a removal action at the next scheduled meeting. At that meeting, the officer subject to the possible removal action may present evidence of why he/she should not be removed. If the Chair is the subject of the possible removal action, The Vice-Chair shall preside over the meeting during the agenda item concerning the Chair's removal. The officer subject to the removal action shall not participate in any way in the removal decision, nor shall his/her membership count as part of the total membership for purposes of calculating the vote. The notice of the meeting shall be posted in accordance with the Open Meetings Act and shall state that the issue of possibly removing the officer will be on the agenda. Any vacancy caused by the removal shall be filled as provided under Section 4 of this Article.

Section 4 Vacancies of Officers

Whenever an officer vacancy exists, the vacancy shall be filled at the next properly noticed South Central Texas RWPG meeting. Nominations shall be made from the floor by voting members. The voting members shall elect a replacement officer from among the nominees by consensus or by affirmative vote of a majority of the voting membership. The next highest-ranking officer shall serve in the vacant position until a successor takes office, unless the office of the Secretary becomes vacant, in which case the Chair shall appoint a willing voting member to serve as Secretary until the successor to the Secretary takes office. The person selected to fill a vacancy for an officer shall serve for the unexpired term of his/her predecessor in office.

Section 5 Duties of Each Officer

- (a) Chair: The Chair shall be the executive officer of the South Central Texas RWPG. The Chair will preside at all meetings of the South Central Texas RWPG and perform all duties provided by these Bylaws. The Chair may establish and appoint such committees as may be necessary or desirable to assist in conducting the business of the South Central Texas RWPG, or as may be directed by the South Central Texas RWPG. If the Chair is unable to carry out his/her duties, the Vice-Chair shall assume the duties of the Chair.
- (b) Vice-Chair: The Vice-Chair shall assist the Chair in the discharge of his/her duties and, in the absence of the Chair, shall assume the Chair's full responsibilities and duties. In the event the Chair is unable to carry out his/her duties, the Vice-Chair shall serve as Chair until the South Central Texas RWPG elects a new Chair under Section 4 of this Article. The Vice-Chair shall perform other duties as assigned by the Chair or these Bylaws.
- (c) Secretary: The Secretary or the Administrative Officer shall maintain the minutes and take attendance of the South Central Texas RWPG meetings. The minutes and attendance shall be kept as part of the South Central Texas RWPG official records. The Secretary, or the Administrative Officer, shall ensure that all notices are properly posted as provided in the Bylaws, as required by law and as required by the Texas Open Meetings Act. The Secretary shall perform other duties as assigned by the Chair or these Bylaws. If both the Chair and Vice-Chair are unable to carry out the duties of the Chair, the Secretary shall assume the duties of the Chair.

Section 6 Executive Committee

The Executive Committee shall be composed of five South Central Texas RWPG members, including the Chair, Vice-Chair, Secretary and two members-at-large. No two voting members representing the same interest shall serve as members of the Executive Committee at the same time. The two members-at-large shall be elected annually in the same manner and with the same terms as set forth for the election of officers under this Article. Members-at-large shall be removed and their vacancies filled in the manner prescribed for officers under this Article.

The Executive Committee shall be responsible for carrying out the duties imposed on it in these Bylaws. The voting members of the South Central Texas RWPG may delegate any administrative decisions to the Executive Committee unless provided otherwise in these Bylaws.

All meetings of the Executive Committee shall comply with the provisions related to meetings generally as set forth in Article IX of these Bylaws.

ARTICLE IX

MEETINGS

Section 1 Open Meetings and Notice

All meetings of the South Central Texas RWPG, its committees and/or sub-groups, shall be posted and open to the public in the manner of a governmental body under the Texas Open Meetings Act and as set forth in TWDB rules. All actions of the South Central Texas RWPG shall be deliberated and undertaken in open meeting, unless otherwise authorized by the Texas Open Meetings Act. The time and place of meetings shall be set to facilitate, to the greatest extent possible, the participation of the public in the regional water planning process. Copies of all materials presented or discussed shall be made available for public inspection prior to and following any meeting of the South Central Texas RWPG, to the extent reasonably possible.

Section 2 Regular or Called Meetings

At the first meeting of each calendar year, the South Central Texas RWPG shall establish and adopt a regular meeting schedule for the ensuing year. The Chair or a majority of the voting members of the South Central Texas RWPG may also call a special or emergency meeting of the South Central Texas RWPG. The Secretary or Administrative Officer shall ensure that an advance notice and an agenda for regular meetings will be provided to the full membership of the South Central Texas RWPG at least seven calendar days in advance by first class U.S. Mail, facsimile or electronic mail. Supporting information and member-requested materials shall be distributed to the full membership with the notice and agenda or at the meeting, as deemed appropriate by the Chair.

Section 3 Agenda

The Secretary of the South Central Texas RWPG shall ensure that agendas are prepared and distributed for all meetings, in accordance with this Article. Items shall be placed on the agenda at the request of any voting member of the South Central Texas RWPG. Copies of the agenda and all supporting information shall be made available for public inspection prior to and following any meeting of the South Central Texas RWPG.

Section 4 Quorum

A quorum of the South Central Texas RWPG shall be a simple majority of the voting members or their designated alternates excluding vacancies. No less than a quorum shall be necessary to conduct any business of the South Central Texas RWPG.

Section 5 Applicability of Robert's Rules of Order

Except as otherwise provided in these Bylaws, meetings of the South Central Texas RWPG shall be conducted under the provisions of the most current edition of *Robert's Rules of Order*. However, failure to follow such rules shall not constitute grounds for appeal of an action or a decision of the South Central Texas RWPG.

Section 6 Public Meetings Required by Law

The South Central Texas RWPG shall post notice and conduct public meetings specifically required by statute and/or TWDB rule, including those set forth for preplanning, draft regional water plan presentation, adoption of amendments to the regional water plan, and final regional water plan adoption, in accordance with the requirements of the relevant state law and/or TWDB rules. Notification requirements may be different from those in Section 1 of this Article and are specifically delineated in Texas Water Code §16.053 and/or 31 TAC §357.12.

Section 7 Minutes

- (a) The Secretary shall ensure that minutes of all meetings of the South Central Texas RWPG are prepared. The minutes shall:
 - (1) state the subject of each deliberation;
 - (2) indicate each vote, order, decision or other action taken;
 - (3) indicate those members in attendance, noting the presence of a quorum, and noting the presence of those members of the public who participate in the course of the meeting;
 - (4) represent an accurate summary of the meeting's record; and state any other information required by these Bylaws to be included in the minutes.
- (b) The Secretary shall ensure that true copies of the minutes are provided to the full membership as soon as possible following the meeting.

ARTICLE X MAKING DECISIONS

Section 1 Applicability; No Written Proxies

- (a) Unless the method for making a particular decision is set forth in these Bylaws, the South Central Texas RWPG, its committees and subgroups shall make all decisions using the process set forth in Section 2 of this Article
- (b) Written proxies shall not be allowed in any decision-making by the South Central Texas RWPG, its committees or its subgroups. However, designated alternates shall be allowed to participate in decision making as set forth in these Bylaws. (Moved to Article VII)

Section 2 Decision-Making Process

- (a) Use of Consensus. The South Central Texas RWPG shall attempt to make decisions using a consensus decision-making process. Consensus is an agreement built by identifying and exploring all members' interests and by assembling a package agreement which satisfies these interests to the greatest extent possible. A consensus is reached when all voting members agree that their major interests have been taken into consideration and addressed in a satisfactory manner so that they can support the decision of the group. The process of building consensus involves the development of alternatives and the assessment of the impacts of those alternatives.

Consensus does not necessarily mean unanimity. Some members may strongly endorse a particular solution while others may accept it as a workable agreement. A member can participate in the consensus without embracing each element of the agreement with the same fervor as other members, or necessarily having each of his/her interests satisfied to the fullest extent. In a consensus agreement, the members recognize that, given the combination of gains and trade-offs in the decision package and given the current circumstances and alternative options, the resulting agreement is the best one the voting members can make at this time.

- (b) Failure to Reach Consensus. If after good faith negotiations it appears likely to the Chair that the voting members will be unable to reach consensus, the Chair shall entertain the following:
 - (1) a motion to put the issue to a vote to be conclusively decided by agreement of a majority of the voting membership; or

- (2) a motion to put the issue to a vote as to whether to submit the issue to Alternative Dispute Resolution (“ADR”) as set forth under Section 3 of this Article and identifying the members that shall participate in the ADR procedure (“ADR members”), such motion to be decided either by consensus or agreement of not less than a majority of the voting membership.
- (c) Decision-Making Process for Committees. Committees established in accordance with these Bylaws shall use the process described in subsection (a) and (b)(1), above.

Section 3 Alternative Dispute Resolution

- (a) If a vote under Section 2 (b)(2) of this Article prevails, the ADR members shall agree upon the method of ADR and the use of a mutually acceptable impartial third party to facilitate resolution of the dispute. The ADR procedures shall be in writing, shall be executed by all ADR members before ADR begins, and shall include the following:
 - (1) The type or series of ADR criteria determined by all ADR members to be appropriate for the size and complexity of the issue, project or proposed action in dispute;
 - (2) The length of time to be allowed the parties to engage in any ADR procedure;
 - (3) The name(s) of the impartial third party who will facilitate any process, procedure or method by which a resolution may be agreed upon;
 - (4) An agreement between all ADR members as to the method of payment for any costs associated with an ADR procedure, such method being subject to approval by the South Central Texas RWPG;
 - (5) An agreement between all ADR members that the impartial third party may not compel the ADR members to enter into a binding agreement, nor shall the impartial third party have the authority to sanction or penalize any ADR member;
 - (6) An agreement between all ADR members that, by mutual consent, they may permit persons who are not ADR members to be included as participants in discussion and as experts;
 - (7) An agreement between all ADR members that they will continue with ADR procedures through the time frame established in subdivision (2) of this subsection until a settlement is reached, one of the ADR members withdraws from the process, or the impartial third party concludes and informs the parties that ADR measures are not working; and
 - (8) An agreement between all ADR members that any ADR procedure used shall provide the method(s) by which any agreement between the parties shall become effective, such as a change order to a plan or a written agreement governing the issue.
- (b) An agreement or settlement reached under this section shall not become binding on the ADR members until all ADR members agree in writing to all of the terms of the agreement or settlement.
- (c) If the ADR members reach an agreement on the issue, the voting members shall once again consider the issue using the decision-making process set forth under Section 2 of this Article. However, if the voting members fail to reach consensus on the issue a second time, the Chair shall call for a vote as provided under Section 2(b)(1) of this Article. The

parties shall use the procedures set forth in this Article until the issue is resolved or abandoned.

Section 4 Final Adoption of Regional Water Plan; Amendments

The voting members of the South Central Texas RWPG shall finally adopt the regional water plan for the South Central Texas RWPA and any amendments thereto in accordance with this article.

ARTICLE XI BOOKS AND RECORDS

Section 1 Required Documents and Retainment

Records of the South Central Texas RWPG, in accordance with the Public Information Act, shall be kept at the principal office of the South Central Texas RWPG for a period of at least five years. Minutes shall be maintained at the principal office of the South Central Texas RWPG for as long as the South Central Texas RWPG exists and for a period of five years thereafter.

Section 2 Inspection and Copying

Records of the South Central Texas RWPG shall be available for inspection and copying at the principal administrative office during normal business hours. Procedures and fees for copying and inspection shall be the same as those used by the political subdivision housing the principal office of the South Central Texas RWPG for inspection and copying of its own public records.

Section 3 Availability of Reports

All reports, planning documents and work products resulting from projects funded by the TWDB shall be made available to the TWDB, the Texas Parks and Wildlife Department and the Texas Commission on Environmental Quality or their successor agencies. At least one copy of the approved regional water plan shall be placed in the county clerk's office for each county and in at least one public library of each county having land within the South Central Texas RWPA, in accordance with state law.

ARTICLE XII COMMITTEES

Section 1 Establishment

The South Central Texas RWPG may by motion establish committees and subgroups to assist and advise the South Central Texas RWPG in the development of the regional water management plan. The committee or subgroup may be formed to address specific issues assigned by the South Central Texas RWPG and may have a specified term of membership.

Section 2 Membership

Membership in the committees and subgroups shall generally follow the requirements and procedures of Article V of these Bylaws; membership of the committees and subgroups should be inclusive, rather than exclusive, in nature; the interests identified in the initial coordinating body will be invited to participate, as well as other interests that have been identified. Appointment to committees or subgroups shall be made by the Chair. The terms of office for all members of committees and subgroups shall be either upon the expiration of the term, if any, specified by the South Central Texas RWPG in the establishing motion for the

committee or subgroup, or upon the expiration of the persons' membership in the South Central Texas RWPG.

Section 3 Officers

The Chair, Vice-Chair and Secretary of a committee or subgroup established by the South Central Texas RWPG shall be elected from the members of the committee or subgroup. The Chair, Vice-Chair and Secretary of the committee or subgroup established by the South Central Texas RWPG shall be elected to their respective offices by a majority affirmative vote of the members of the committee or subgroup. Additional committee or subgroup officers with associated responsibilities may be created as necessary by a majority affirmative vote of the members of the committee or subgroup. The additional officers shall be elected by a majority affirmative vote of the members of the committee or subgroup.

Section 4 Meetings

Requirements and procedures for committee or subgroup meetings shall follow those established in Article IX of these Bylaws, including requirements for notice. Committees or subgroups may adopt their own rules of procedure, if authorized by the South Central Texas RWPG and the rules are not in conflict with state law, TWDB rules or these Bylaws.

Section 5 Books and Records

Requirements and procedures for committee or subgroup books and records shall follow those established for the South Central Texas RWPG in Article XI of these Bylaws.

Section 6 Code of Conduct

Members of a committee or subgroup are subject to the requirements of Article V, Section 6 of these Bylaws.

ARTICLE XIII COMPENSATION AND REIMBURSEMENT

Section 1 Compensation

Members of the South Central Texas RWPG are not to be compensated for their time.

Section 2 Reimbursement

Reimbursement of a South Central Texas RWPG member's expenses will be issued from the local agency funds made available through interlocal funding agreements. Requests for reimbursement of travel and other expenses must meet the following requirements to be eligible:

- a. The member must submit a completed Expense Report and appropriate receipts.
- b. Requested reimbursement for travel expenses must be in conformance with the State rate that is in effect at the time the travel was conducted.
- c. The Administrative Agency will issue a check to the member after the completed expense report has been approved by the Chair or Vice-Chair of the South Central Texas RWPG and the mileage and rates have been verified.

All expenses, except those specifically listed below, are eligible for reimbursement under this policy:

- a. Cost incurred by a South Central Texas RWPG member eligible for reimbursement by the member's employer.

ARTICLE XIV CONTRACTUAL SERVICES

The voting members of the South Central Texas RWPG shall make all decisions related to final approval of persons or entities selected to provide contractual services for the South Central Texas RWPG, including all services related to preparation, development or revisions of the regional water plan for the South Central Texas RWPA. However, the voting members may delegate to the Executive Committee the authority to make all administrative decisions concerning amendments to TWDB Research and Planning Fund grant contracts for services related to regional water planning, except those decisions concerning amendments related to scopes of work and budgets.

ARTICLE XV ADOPTING AND AMENDING THE BYLAWS

These Bylaws shall have full force and effect upon approval and adoption by the voting members of the South Central Texas RWPG, acting on behalf of the interests comprising the South Central Texas RWPA, and upon submission to the TWDB in compliance with 31 TAC § 357.4. The voting members shall adopt these Bylaws and any amendment thereto by consensus or by affirmative vote of not less than two-thirds of the voting membership. The Secretary shall ensure that proposed amendments to the Bylaws are provided to the full membership no later than ten calendar days prior to the next regular meeting of the South Central Texas RWPG when such amendments are to be considered.



February 2, 2012

Chair
South Central Texas
Regional Water Planning Group

Date

DRAFT
SCHEDULE FOR
REPLACEMENT OF SCTRWPG MEMBER
(Water Districts)

August 2, 2012

DATE:

DESCRIPTION:

Sunday, August 26, 2012

Publish Notice in the San Antonio Express News & Victoria Advocate Thursday paper

Friday, August 24, 2012

Mail notice of vacancy to each respective Interest within the Planning Area

Friday, October 5, 2012

Deadline for submitting nominations (40 days notice)

Thursday, October 11, 2012

Executive Committee to interview and recommend nominees (10:00 – 12:00 pm)

Thursday, November 1, 2012

SCTRWPG to consider Executive Committee's recommendation and appointment of replacement member



c/o San Antonio River Authority
P.O. Box 839980
San Antonio, Texas 78283-9980

(210) 227-1373 Office
(210) 302-3692 Fax
www.RegionLTexas.org

DRAFT

EXECUTIVE COMMITTEE

Con Mims
Chair / River Authorities
Mike Mahoney
Vice-Chair / Water Districts
Gary Middleton
Secretary / Municipalities
Evelyn Bonavita
Public
Ron Naumann
Water Utilities

MEMBERS

Jason Ammerman
Industries
Dr. Donna Balin
Environmental
Darrell Brownlow
Small Business
Vacant
Water Districts
Greg Sengemann
Water Districts
Kevin Janak
Electric Generating/Utilities
Rey Chavez
Industries
Bill Jones
Agriculture
John Kight
Counties
Alan Cockerell
Agriculture
Will Conley
Counties
Tim Andruss
Water Districts
Iliana Peña
Environmental
Steve Ramsey
Water Utilities
Suzanne Scott
River Authorities
Milton Stolte
Agriculture
Thomas Taggart
Municipalities
Bill West
River Authorities
Robert Puente
Municipalities
Tony Wood
Small Business
Vic Hilderbran
GMA 7
Don Dietzmann
GMA 9
Dan Meyer
GMA 10
Dianne Savage
GMA 13
Art Dohmann
GMA 15

August 24, 2012

NOTICE TO PUBLIC

The South Central Texas Regional Water Planning Group (RWPG), as established by the Texas Water Development Board in accordance with 31 TAC 357, is soliciting nominations to fill a vacancy for the remaining term as a voting member on the South Central Texas RWPG in the following interest area: **Water Districts**

A nomination form must be completed and submitted for each nominee to be considered. For specific definitions and eligibility requirements in the area of interest and to obtain a nomination form, please contact Erin Newberry at (210) 302-3293 or enewberry@sara-tx.org.

The South Central Texas Regional Water Planning Area consists of Atascosa, Bexar, Caldwell, Calhoun, Comal, DeWitt, Dimmit, Frio, Goliad, Gonzales, Guadalupe, Karnes, Kendall, LaSalle, Medina, Refugio, Uvalde, Victoria, Wilson, Zavala and part of Hays Counties.

Nominations must be received by 5:00pm, Friday, October 5, 2012, addressed to Con Mims, Chair, South Central Texas RWPG, c/o San Antonio River Authority, Attn: Erin Newberry, P.O. Box 839980, San Antonio, Texas 78283-9980 or emailed to enewberry@sara-tx.org.

AGENDA ITEM 7

Discussion and Appropriate Action Appointing a Region L Liaison to
Region M (Rio Grande RWPG)

AGENDA ITEM 8

Texas Water Development Board (TWDB) Communications

Erin Newberry

From: Matt Nelson <Matt.Nelson@twdb.texas.gov>
Sent: Wednesday, July 11, 2012 9:10 AM
To: mjmahoney@karnesec.net; Suzanne Scott; ebonavita@satx.rr.com; billjones361@sbcglobal.net
Cc: Erin Newberry
Subject: Fwd: Region L: Update on Regional Water Planning Schedule and Funding
Attachments: RWP PROJECT SCHEDULES - June 2012.pdf

Everyone,

I'm forwarding this to you in particular because we had incorrect email addresses for you in the original mass email.

Thanks,

Matt

>>> Temple McKinnon 6/29/2012 12:07 PM >>>

June 29, 2012

RE: Update on Regional Water Planning Schedule and Funding

Everyone,

This is to inform RWPG Chairs and Members, political subdivisions, and the technical consultants on the status of activities that impact your regional water plan development. In particular this communication addresses:

- 1)The timing of planning activities is shifting out to accommodate a delay in population projections and a delay in development of the online planning database application.
- 2)The upcoming Request for Regional Water Planning Grant Applications (RFA) this July with associated contract amendment executions by the end of this year - **this tight schedule may necessitate that RWPGs meet prior to the end of August in order to make authorizations necessary to meet the funding application notice requirements.**
- 3)The anticipated RFA funding amount totaling \$9.5 million which incorporates:
 - o\$5.5 million in currently authorized but uncommitted funding; plus,
 - o\$4.0 million in anticipated funding for the 2014-15 fiscal biennia
 - oThis is an amount in addition to the \$3.7 in the existing regional water planning contracts.

Details on the schedule, process, and associated requirements are described in detail below.

Schedule Adjustments

As you may already be aware, the overall regional water planning schedule for this fourth cycle has shifted outward from the estimated working schedule that TWDB had provided back in November 2011. In response to these delays, some RWPGs have delayed and or reduced the frequency of their meetings to await further information, anticipating more effort later in the year.

The primary reason for the schedule shift is that TWDB is still waiting on population projections from the state demographer (TWDB had anticipated receiving these back in December 2011). Although the county-level 2010 census populations are available, the state demographer has not yet been able to prepare the related population projections, by county, out to the year 2070. Once those projections are made available to TWDB, staff must then allocate those projections to individual municipal Water User Groups (WUGs) within each county. Municipal water demand projections will then be calculated based on GPCDs and the population projections. Once completed, TWDB will then provide these DRAFT municipal population & water demand projections to RWPGs for comment. Staff anticipates that 3 months will be needed to prepare DRAFT WUG projections for all 16 RWPGs.

Attached is an updated fourth cycle regional water planning schedule based on the assumption that we receive projections in July 2012. The schedule reflects actual and anticipated progress on developing the online planning database that will play a more direct role in the content of the 2016 regional water plans.

Please note that TWDB staff anticipates taking non-municipal water demand projections to our Board for adoption in October-November of this year.

Staff recognizes that the February 28th contract deadline for delivery of the Technical Memo has become impractical and has been shifted into 2014, as reflected in the attached updated planning schedule. This deadline change will be made through the same contract amendment that will incorporate additional regional water planning funding (see below).

Additional Regional Water Planning Funds

At the upcoming July 19, 2012 TWDB Board meeting, staff anticipates requesting authorization to post the next RFA to allocate additional regional water planning funds. Staff anticipates recommending allocating all current regional water planning funds plus the anticipated 2014-15 authorizations (for a total of approximately \$9.5 million) to the regional water planning groups by formula funding through this next RFA.

Including the anticipated agency Legislative Appropriations Request (in this case fiscal years 2014-15) in the next RFA and contract amendments, as has been done in previous regional water planning cycles, will allow RWPGs to better plan their work and manage their budgets. Only the \$5.5 million in currently available and authorized funds would be contracted as Committed funds under the 2012 contract amendments. The remaining funds will be authorized after September 1, 2013, if the Legislature authorizes these funds during the next legislative session.

Estimated Upcoming RFA Schedule

If approved by our Board in July, the RFA will be based on the following estimated schedule:

July 19, 2012 TWDB Board anticipated to authorize publication of the RFA under newly adopted planning rules.

August 3, 2012 TWDB to post RFA in TX Register

Regional Water Planning Groups:

oRWPGs would need to meet before the end of August to ensure sufficient time to authorize posting notice and to logistically get the 30-day prior notices posted properly in time for the October 17, 2012 TWDB Board meeting.

oRWPGs will likely need to post their large notices of their intent to apply for regional water planning funds by approximately September 6, 2012. This additional time would allow for reposting of notices, if necessary (e.g., due to omissions), in time to still meet the 30-day notice.

oRWPGs to then submit to TWDB a copy of the notice they intend to post/mail and a list of whom they mailed it to (this can be submitted prior to actually making the posting as well) by September 6, 2012. This will provide about 10 days of additional time for TWDB to do a preliminary review of the notices (to identify any flaws).

October 4, 2012 - RFA responses due to TWDB

October 17, 2012 Anticipated Board authorization to negotiate and execute contract amendments

January 15, 2013 Estimated contract amendment 90-day execution deadline

Upcoming RFA Process

This RFA process will be similar to the first RFA for this fourth cycle of regional water planning. This RFA process will not require any initial scoping by the RWPGs. Notably, this RFA will not require holding a hearing for public input on this cycle of planning since RWPGs have already taken that action. The primary notice requirement is the large, 30-day notice that must be given prior to TWDB Board action on regional water planning grant applications. This timing may necessitate a late July or August RWPG meeting in order for the RWPG to respond to the RFA for notice purposes.

To comply with our TAC 357 planning rules that we anticipate adopting at the upcoming July Board meeting, RWPGs will, at a minimum, need to hold at least one regular meeting at which they may:

- 1.authorize political subdivision to apply for funding;
- 2.authorize political subdivision to post notice of their application for funds (this has to occur 30 days prior to Board consideration of their application); and, if appropriate,
- 3.authorize the political subdivision to negotiate and execute the upcoming amendment to the existing regional water planning contracts.

Much of the RFA Scope of Work (SOW) will be standardized. However, the SOW associated with evaluating and recommending Water Management Strategies (WMSs) will be the primary area that will require subsequent scoping by

each RWPG prior to TWDB issuing a notice-to-proceed for those Task 4D funds. As shown on the attached updated planning schedule, scoping activities for WMS work may occur at any time after the additional planning funds are under contract, at the convenience of the RWPG but no later than the deadline for the Technical Memo. If the submitted SOW meets eligibility and other requirements based on TWDB staff review, a notice-to-proceed may be issued by TWDB.

During this upcoming regional water planning contract amendment process, the contract documents will also be updated to reflect, for example, the revised regional water planning rules (TAC 357) once adopted. These updated documents will be incorporated into the contracts at the same time the additional funding is amended into the existing regional water planning contracts. Staff anticipates seeking input on the revised contract guidance documents once a full draft becomes available.

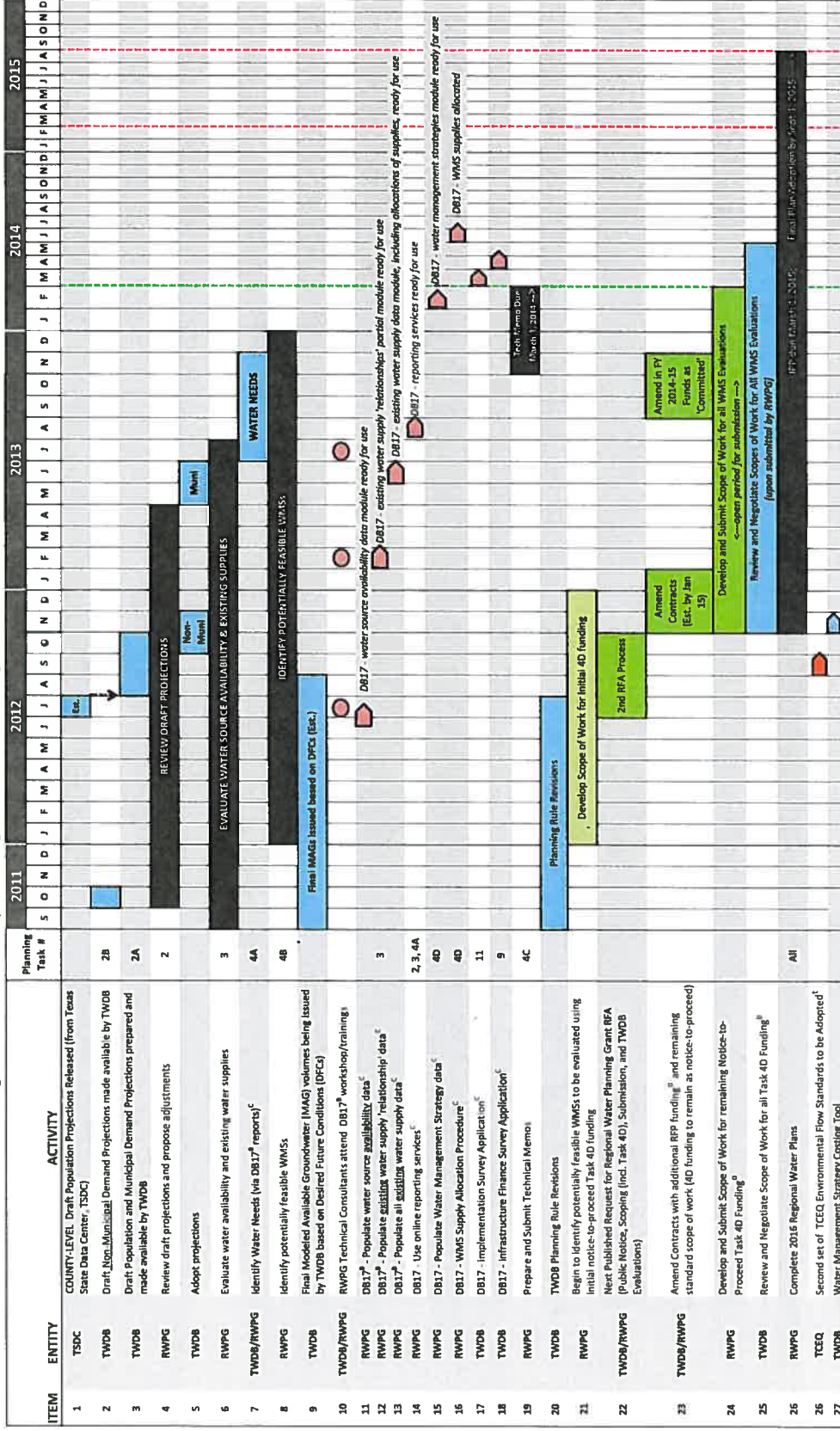
If you have any questions please do not hesitate to call me (512-936-3550), Temple McKinnon (512-475-2057), or your designated Project Manager.

Thanks,
Matt

Matt Nelson
Texas Water Development Board
Manager, Regional Water Planning
512-936-3550
fax 512-936-0889

DRAFT

Estimated Working Schedule: Fourth Cycle of Regional Water Planning^A



Note E: For the river and bay systems consisting of the Colorado and Lavaca Rivers and Matagorda and Lavaca Bays, and the Guadalupe, San Antonio, Mission, and Aransas Rivers and Mission, Copano, Aransas, and San Antonio Bays

Environmental flow standards for the river and bay systems consisting of the Saline and Neches Rivers and Saline Lake Bay, and the Trinity and San Jacinto Rivers and Galveston Bay were adopted by the Commission on April 20, 2011

Erin Newberry

From: Steve Raabe
Sent: Friday, July 20, 2012 4:20 PM
To: Erin Newberry
Subject: FW: Request for applications for funding to complete fourth round of regional water planning
Attachments: Example Notice R4P2.docx; RWP_Public Notification Quick Reference (July 2012).pdf

FYI

From: Temple McKinnon [mailto:Temple.McKinnon@twdb.texas.gov]
Sent: Friday, July 20, 2012 2:50 PM
To: kholcomb@anra.org; glenjarvis@aol.com; NETMWD@aol.com; WSB3@aol.com; harrisonstafford@att.net; tbuzbee@Brazos.org; lfuller@ci.nacogdoches.tx.us; jgrinstead@co.kerr.tx.us; jgrant@crmwld.org; bret.mccoy@edwardjones.com; johnburke41@gmail.com; judgemarkevans@gmail.com; ccr@hctc.net; mikem@hpwd.com; James.Kowis@lcra.org; tombeard@leoncita.com; kgregory@lnra.org; dmorales@lrgvdc.org; knjones@lrgvdc.org; Jim Parks; mfuller@ntmwd.com; cmims@nueces-ra.org; rfrend@nueces-ra.org; cew@pgcd.us; annetteg@riocog.org; michaela@riocog.org; ccampbell@rra.dst.tx.us; will.wilde@sanangelotexas.us; Steve Raabe; jhouston@sjra.net; cserrato@stwa.org; wwilson@tconline.net; kingham@theprpc.org; rbuck@ugra.org
Cc: jaimie.burke@aecom.com; virginia.wilkinson@aecom.com; glencall@aol.com; rhunt@apainv.com; kdm@bmiwf.com; andersonD3@BV.com; sschuster@dbstephens.com; dharkins@espeyconsultants.com; Tony Smith; Jason.Afinowicz@freese.com; rai@freese.com; SFK@freese.com; stan@hayesengineering.net; brian.perkins@hdrinc.com; ddunn@hdrinc.com; Kristi.Shaw@hdrinc.com; svaugh@hdrinc.com; jashworth@lbg-guyton.com; Angela Kennedy; Connie Townsend; David Meesey; Doug Shaw; Lann Bookout; Matt Nelson; Temple McKinnon
Subject: Request for applications for funding to complete fourth round of regional water planning

Good afternoon:

Yesterday morning our Board adopted revised regional and state water planning rules and also approved posting a Request for Applications (RFA) for \$9.5 million in funding to complete the 2016 Regional Water Plans. This message is to notify you of the RFA that will be posted soon, remind you of the overall schedule dates, actions needed by RWPGs, and provide information on the notice requirements.

The timing of the RFA is summarized for you below:

- August 3, 2012 – RFA to be posted in the *Texas Register*
- September 17, 2012 - Last day for Public Notice for Applications for Funding to be posted to meet requirement of 30 days prior to TWDB Board consideration of Applications (Example notice attached)
- October 4, 2012 - RFA responses due to TWDB
- October 17, 2012 – Anticipated Board authorization to negotiate and execute contract amendments (January 15, 2013 - Estimated contract amendment 90-day execution deadline)

Required Action by the RWPGs:

RWPG Political Subdivisions will need authorization to post notice and submit an application on behalf of the RWPG. If not already authorized, RWPGs will likely need to meet before the end of August to ensure sufficient time to authorize posting notice and to logistically get the 30-day prior notices posted properly in time for the October 17, 2012 TWDB Board meeting.

Recommended Action by the RWPGs:

We recommend RWPGs post their notices of their intent to apply for regional water planning funds by approximately September 6, 2012 or earlier, if possible. This additional time would allow for reposting of notices, if necessary (e.g., due to omissions), in time to still meet the 30-day notice. TWDB cannot approve the notice materials ahead of time, but RWPGs may submit their notice content and list of recipients for preliminary review by TWDB if desired.

Notice Requirements for Applications for Funding as approved in rule revisions by our Board yesterday are below. These will be filed with the Texas Register in the near future and go into effect during the public notice period for the RFA. Also see our Public Notice Quick-Reference (attached) that has been updated to reflect the new rules.

357.21 (d) Notice under this subsection shall meet the following requirements:

(1) These notice requirements apply to the following RWPG actions: holding a preplanning public meeting to obtain public input on development of the next RWP; major amendments to RWPs; holding hearings for IPPs; and requesting research and planning funds from the Board.

(2) Notice shall be published in a newspaper of general circulation in each county located in whole or in part in the RWPA as follows:

(A) before the 30th day preceding the date of the public meeting or hearing; and

(B) when applying for Board funding, at least 30 days prior to Board consideration of funding applications.

(3) Notice of the public meetings and public hearings shall include:

(A) a date, time, and location of the public meeting or hearing;

(B) a summary of the proposed action to be taken;

(C) the name, telephone number, and address of the person to whom questions or requests for additional information may be submitted; and

(D) information that the RWPG will accept written and oral comments at the hearings and information on how the public may submit written comments separate from such hearings. The RWPG shall specify a deadline for submission of public written comments as specified in paragraph (8)(A) of this subsection.

(4) If applying for Board funding, the notice shall include the name and address of the eligible applicant and the name of the applicant's manager or official representative; a brief description of the regional water planning area; the purposes of the planning project; the Board's name, address, and the name of a contact person with the Board; a statement that any comments must be filed with the EA and the applicant within 30 days of the date on which the notice is mailed or published. Prior to action by the Board, the applicant must provide one copy of the notice sent, a list of those to which the notice was sent, the date on which the notice was sent, copies of all notices as published showing name of the newspaper and the date on which the notice was published.

(5) RWPGs shall make copies of the IPP available for public inspection at least 30 days before a public hearing required or held by providing a copy of the IPP in at least one public library in each county and either the county courthouse's law library, the county clerk's office, or some other accessible place within the county courthouse of each county having land in the RWPA and include locations of such copies in the notice for public hearing. For distribution of the IPP and adopted RWP, the RWPG may consult and coordinate with county and local officials in determining the most appropriate location in the county courthouse to ensure maximum accessibility to the public during business hours. Additionally, the RWPG may consult with local and county officials in determining which public library in the county can provide maximum accessibility to the public. According to the capabilities of the facility, the RWPG may provide the copy electronically, on an electronic disc or drive, or in hard copy. The RWPG shall make an effort to ensure ease of access to the public, including where feasible, posting the IPP on websites and providing notice of such posting.

(6) Notice shall be mailed to, at a minimum, the following:

(A) notification of all entities that are to be notified under subsection (c)(4) of this section; [**Note** - (c)(4) content is included at the end of this section]

(B) each mayor of a municipality with a population of 1,000 or more or which is a county seat that is located in whole or in part in the RWPA;

(C) each county judge of a county located in whole or in part in the RWPA;

(D) each special or general law district or river authority with responsibility to manage or supply water in the RWPA based upon lists of such water districts and river authorities obtained from the Commission;

(E) Additionally, for public hearings or meetings to obtain input on development of a future RWP or a meeting or hearing associated with IPPs or major RWP amendments:

(i) each retail public utility, defined as a community water system, that serves any part of the RWPA or receives water from the RWPA based upon lists of such entities obtained from the Commission; and

(ii) each holder of record of a water right for the use of surface water the diversion of which occurs in the RWPA based upon lists of such water rights holders obtained from the Commission; and

(F) Additionally, a RWPG that intends to request Board funds for regional water planning must provide written notice to all other RWPGs.

(7) Notice and associated hearing and meeting agenda shall also be posted:

(A) On the website of the host political subdivision or on the Board website if requested by the RWPG;

(B) Texas Secretary of State website; and

(C) In the Texas Register.

(8) Public comments to be accepted as follows:

(A) Written comments submitted immediately following 30-day public notice posting and prior to and during meeting or hearing; and

(i) Until not earlier than 30-days following the date of the public hearing on a major amendment to a RWP.

(ii) Until not earlier than 60 days following the date of the public hearing on an IPP.

(B) Verbal public comments at the noticed meeting or hearing;

(C) Comments received must be considered as follows:

(i) Comments associated with hearings must be considered by RWPG members when adopting a RWP or adopting a major amendment to a RWP.

(ii) Comments associated with a preplanning meeting, scope of work development, and an application for funding to the Board must be considered prior to taking RWPG action.

357.21 (c)(4) Entities to be notified include:

(A) all voting and non-voting RWPG members;

(B) any person or entity who has requested notice of RWPG activities either in writing or email, as requested by the person or entity;

(C) each County Clerk, in writing, within the RWPA; and

(D) each County Clerk in counties outside the RWPA where a recommended or alternative water management strategy being considered would be located. ***(Note - this rule requirement of 357.21(c)(4)(D) is not applicable for this application for funding.)***

Generic RWPG Meeting Agenda Item Language¹ (that may be used by a RWPG meeting to Authorize Political Subdivision to Post Notice of Application for Regional Water Planning Grant Funding for the Fourth Cycle of Regional Water Planning)

"Discussion and possible action to authorize the *Region X* Political Subdivision to provide public notice and submit a grant application to TWDB on behalf of *Region X* for funding to complete the fourth round of regional water planning and to negotiate and execute the amendment to the contract with the TWDB."

(Associated general notice language below)²

From: Full Name of Regional Water Planning Group (Region X)
Date: Month Day, 2012
Subject: Notice of Application for Regional Water Planning Grant Funding for the Completion of the Fourth Cycle of Regional Water Planning

NOTICE TO PUBLIC REGIONAL WATER PLANNING

Notice is hereby given that the *Name of Political Subdivision* will submit by 5:00 p.m. October 4, 2012, a grant application for financial assistance to the Texas Water Development Board (TWDB) on behalf of *Region X*, to carry out planning activities to develop the 2016 *Region X* Regional Water Plan in completion of the state's Fourth Cycle (2012 -2016) of Regional Water Planning.

The *Full Name of Regional Water Planning Group (Region X)* includes the following counties: *List of specific counties located fully or partially within the region.*

Copies of the grant application may be obtained from *Name of Political Subdivision* when it becomes available or online at *website address*. Written comments from the public regarding the grant application must be submitted to *Name of Political Subdivision* and TWDB by no later than *30 days of the date on which the notice is mailed or published*. Comments can be submitted to *Name of Political Subdivision* and the TWDB as follows:

Representative's Name, Administrative Agent for Region X
Name of Political Subdivision
Address of Political Sub Line 1
Address of Political Sub Line 2

Melanie Callahan, Executive Administrator
Texas Water Development Board
P.O. Box 13231 Austin, Texas 78711-3231

For additional information, please contact *Representative's name, Political Subdivision's name, c/o Region X; address, telephone number, and email address*

¹ Note to Regions: All language and postings are the responsibility of the RWPG and political subdivision and should be approved by its own lawyers.

² Note to Regions: All notices including notice language and postings are the responsibility of the RWPG and political subdivision and should be approved by its own lawyers. See 31 TAC 357.21(d) for posting requirements.

AGENDA ITEM 9

Discussion and Appropriate Action to Authorize Administrator to
Provide Public Notice and Submit Application for Regional Planning
Grant Funding to TWDB for the Fourth Cycle of Regional Water
Planning



c/o San Antonio River Authority
P.O. Box 839980
San Antonio, Texas 78283-9980

(210) 227-1373 Office
(210) 302-3692 Fax
www.RegionLTexas.org

DRAFT

EXECUTIVE COMMITTEE

Con Mims
Chair / River Authorities
Mike Mahoney
Vice-Chair / Water Districts
Gary Middleton
Secretary / Municipalities
Evelyn Bonavita
Public
Ron Naumann
Water Utilities

FROM: South Central Texas Regional Water Planning Group (Region L)
DATE: August 24, 2012
SUBJECT: Notice of Application for Regional Water Planning Grant Funding for the Fourth Cycle of Regional Water Planning

MEMBERS

Jason Ammerman
Industries
Dr. Donna Balin
Environmental
Darrell Brownlow
Small Business
Vacant
Water Districts
Greg Sengemann
Water Districts
Kevin Janak
Electric Generating/Utilities
Rey Chavez
Industries
Bill Jones
Agriculture
John Kight
Counties
Alan Cockerell
Agriculture
Will Conley
Counties
Tim Andrus
Water Districts
Iliana Peña
Environmental
Steve Ramsey
Water Utilities
Suzanne Scott
River Authorities
Milton Stolte
Agriculture
Thomas Taggart
Municipalities
Bill West
River Authorities
Robert Puente
Municipalities
Tony Wood
Small Business
Vic Hilderbran
GMA 7
Don Dietzmann
GMA 9
Dan Meyer
GMA 10
Dianne Savage
GMA 13
Art Dohmann
GMA 15

NOTICE TO PUBLIC **REGIONAL WATER PLANNING**

Notice is hereby given that the San Antonio River Authority (SARA) will submit on or before October 4, 2012, a grant application for financial assistance to the Texas Water Development Board (TWDB) on behalf of Region L, to carry out planning activities to develop the 2016 Region L Regional Water Plan in completion of the state's Fourth Cycle (2012 – 2016) of Regional Water Planning. It is anticipated that the application will be considered by the Texas Water Development Board at its October 17, 2012 meeting.

The South Central Texas Regional Water Planning Group (Region L) includes the following counties: Uvalde, Zavala, Dimmit, Frio, La Salle, Medina, Atascosa, Bexar, Wilson, Karnes, Goliad, Refugio, Calhoun, Victoria, DeWitt, Gonzales, Guadalupe, Caldwell, Comal, Kendall and the southern half of Hays County.

Copies of the grant application may be obtained from SARA when it becomes available or online at www.RegionLTexas.org. Written comments from the public regarding the grant application must be submitted to SARA and TWDB by no later than September 25, 2012. Comments may be submitted to SARA and the TWDB as follows:

Steven J. Raabe, P.E.
Administrative Agent for Region L
San Antonio River Authority
P.O. Box 839980
San Antonio, Texas 78283-9980

Melanie Callahan
Executive Administrator
Texas Water Development Board
P.O. Box 13231
Austin, Texas 78711-3231

For additional information, please contact Erin Newberry, San Antonio River Authority, c/o Region L, P.O. Box 839980, San Antonio, Texas 78283-9980 or (210) 302-3293, enewberry@sara-tx.org.

AGENDA ITEM 10

Discussion and Appropriate Action to Authorize Administrator to
Negotiate and Execute Contract Amendment with TWDB for the
Fourth Cycle of Regional Water Planning

AGENDA ITEM 11

Discussion and Appropriate Action Regarding Consultants Work and
Schedule

2016 South Central Texas Regional Water Plan
Proposed Workplan for Development

		Complete																			2013												2014												2015											
Tasks	Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec							
Task 1	Planning Area Description																																																							
Task 2	Population & Demand Projections																																																							
Task 3	Water Supply Analyses																																																							
EARIP	Approved Habitat Cons. Plan																																																							
GMA 7	Final MAGs Approved																																																							
GMA 9	Final MAGs Approved																																																							
GMA 10	Final MAGs Approved*																																																							
GMA 13	Final MAGs Approved*																																																							
GMA 15	Final MAGs Approved																																																							
TAP	Whooping Crane Lawsuit																																																							
Task 4	Water Management Strategies																																																							
Task 4a	Needs Assessment																																																							
Task 4a.1	WMS Verification																																																							
Task 4b	WMS Technical Evaluations																																																							
E-Flows	GSA BBASC Recommendations																																																							
E-Flows	TCEQ Review and Standards																																																							
Task 5	Water Quality & Rural/Urban Transfers																																																							
Task 6	Water Conservation & Drought Mgmt																																																							
Task 7	Long-term Resource Protection																																																							
Task 8	Policies and Recommendations																																																							
Task 9	Infrastructure Funding																																																							
Task 10	Plan Adoption																																																							

* Note: There is an on-going study related to the Leona Gravels in Uvalde County

Technical
Memorandum:
March 1, 2014

IPP Deadline:
March 1, 2015

RWP Deadline:
September 1, 2015

Recommended Water Management Strategies from the 2011 South Central Texas Regional Water Plan

Section	Description	Quantity of Water	Notes	Approximated Budget in 2011
4C.1	Water Conservation (Mun, Irr, Min)	95,771		\$8,000
4C.2	Drought Management	41,240		\$29,000
4C.3	Edwards Transfers	51,875		\$8,000
4C.4	Edwards Aquifer Recharge – Type 2 Projects	21,577	Includes full spectrum of potential projects.	\$8,000
4C.5	Recycled Water Programs	26,756		\$6,000
4C.6	Facilities Expansions	-		\$7,000
4C.8	Wimberley and Woodcreek Water Supply Project	4,480		\$15,000
4C.9	Storage Above Canyon Reservoir (ASR)	3,140	Meets needs Kendall County Rural	\$47,000
4C.10	GBRA-Exelon Project	49,126	River Diversion	\$18,000
4C.13	GBRA Lower Basin Storage (100 acre site)	28,369		\$15,000
4C.14	GBRA New Appropriation (Lower Basin)	11,300	100,000 acft Off-Channel Storage Size	\$25,000
4C.15	GBRA Mid-Basin (Surface Water)	25,000		\$25,000
4C.18	Regional Carrizo for SAWS	11,687		\$22,000
4C.19	Regional Carrizo for SSLGC Project Expansion	10,364		\$8,000
4C.20	Hays/Caldwell PUA Project	35,000	CRWA, San Marcos, Kyle, & Buda	\$22,000
4C.21	GBRA Simsboro Project	49,777		\$15,000
4C.22	Local Groundwater Supplies	38,471		\$12,000
4C.23	Brackish Wilcox Groundwater for SAWS	26,400		\$22,000
4C.24	Brackish Wilcox Groundwater for RWA	14,700	13.1 MGD Capacity	\$26,000
4C.25	Brackish Wilcox Groundwater for SSWSC	1,120		\$8,000
4C.27	CRWA Wells Ranch Project	11,000		\$5,000
4C.28	CRWA Siesta Project	5,042		\$5,000
4C.29	LCRA-SAWS Water Project	90,000		\$18,000
4C.30	Medina Lake Firm-Up (ASR)	9,933	15 Wells size	\$48,000
4C.31	Seawater Desalination	84,012	San Antonio Bay source.	\$24,000
4C.34	Lavaca River Off-Channel Reservoir	26,242	LNRA WMS	\$10,000
4C.36	TWA Regional Carrizo	27,000		\$10,000
	Surface Water Rights			\$5,000
	Purchase from WWP			\$5,000

AGENDA ITEM 12

Discussion and Appropriate Action Regarding Submittal of Non-Municipal Water Demand Projections to TWDB

AGENDA ITEM 13

Possible Agenda Items for the Next South Central Texas Regional
Water Planning Group Meeting

AGENDA ITEM 14

Public Comment