

**South Central Texas Regional Water Planning Group
Region L
Submitted Questions Regarding RFQ
Facilitation and Public Participation
June 2006**

1. How often is the SCTRWPG scheduled to meet this year (the information is not posted on the website)?

Four times per year

2. Can you please describe the team that is currently in place for public participation and facilitation? (Who are the team members and what is their respective role in the project?)

There is no team in place.

3. Do you require a facilitator to be present at every meeting?

No, criteria is based on what is required by Texas Water Development Board (TWDB).

4. Is there an "incumbent" facilitator contractor? If so, who is it?

No.

5. Has the regional group been operating off of a written public participation plan? If so, may I have a copy of that plan?

The public participation Scope-of-Work was used as the public participation plan.

6. I do not find any public participation reports in the document library on the website. Do any exist? If so, may I have copies (or may I review them on-site)?

Everything that they produced was in the plan.

7. Will the existing website be turned over to the new public participation contractor, or will the new contractor have to design a whole new site?

Yes, website will be turn over.

8. The public participation RFQ requires the development of a contact list of stakeholders. Does such a list not already exist for the project? How comprehensive and up-to-date is it?

Yes. List used for the 2006 Water Planning Cycle.

9. Can you please add further definition to the requirement, “documentation of public meetings and forums...”?

Comments and concerns are documented from the public meetings and share with Planning Group members.

10. Regarding the scope item that requires, “communication of public participation activities to stakeholders, general public, and the media,” can you please tell me what this has consisted of up to this point in the project?

We have received comments from: website and emails.

11. The membership list of the SCTRWPG that appears on their website appears to be dated. Can I have an updated roster?

See website. Planning Group Members are the same. Executive Committee has changed and will be updated soon.

12. The RFQ also includes a requirement to provide, “website maintenance and updates....” Does this also include hosting the site?

Yes.

13. The public participation element appears to have been inactive for some time (the web site reflects no 2006 activity). Is this correct? If so:

How long has the public participation process been inactive?

March 2006

14. Has the regional project included any paid media (other than meeting notices) in the past? If so, what did that include and where?

Yes, a newspaper insert was used for the 2001 Regional Water Plan in every newspaper in the region.

Did not do this for the 2006 Regional Water Plan.

15. What will be the duration of the public participation/facilitator’s initial engagement?

Intention is for the 5 year planning cycle (pending available funding from TWDB).